U.S. Department of Health and Human Services

HRSA

Health Resources & Services Administration

NOTICE OF FUNDING OPPORTUNITY

Fiscal Year 2023

Bureau of Health Workforce

Division of Medicine and Dentistry

Dental Faculty Loan Repayment Program

Funding Opportunity Number: HRSA-23-091

Funding Opportunity Type(s): Competing Continuation, New

Assistance Listings Number: 93.059

Application Due Date: March 3, 2023

Ensure your SAM.gov and Grants.gov registrations and passwords are current immediately!

HRSA will not approve deadline extensions for lack of registration.

Registration in all systems may take up to 1 month to complete.

Issuance Date: December 21, 2022

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See Section VII for a complete list of agency contacts.

Authority: 42 U.S.C. § 293k–2 (Section 748 of the Public Health Service Act)

508 COMPLIANCE DISCLAIMER

Note: Persons using assistive technology may not be able to fully access information in this file. For assistance, email or call one of the HRSA staff listed in Section VII. Agency Contacts.

EXECUTIVE SUMMARY

The Health Resources and Services Administration (HRSA) is accepting applications for the fiscal year (FY) 2023 Dental Faculty Loan Repayment Program. The purpose of this program is to increase the number of dental and dental hygiene faculty in the workforce by assisting dental and dental hygiene training programs to attract and retain faculty through loan repayment. Preference in making grant awards will be given to applicants providing loan repayment to pediatric dentistry faculty supervising dental students or residents and providing clinical services in dental clinics located in dental schools, hospitals, and community-based affiliated sites.

Funding Opportunity Title:	Dental Faculty Loan Repayment Program
Funding Opportunity Number:	HRSA-23-091
Due Date for Applications:	March 3, 2023
Anticipated FY 2023 Total Available Funding:	Year 1: $ 800,000 Year 2: $ 1,200,000 Year 3: $ 1,600,000 Year 4: $ 2,000,000 Year 5: $ 2,400,000
Estimated Number and Type of Award(s):	Up to eight grants
Estimated Annual Award Amount:	Up to $100,000 – Year 1 Up to $150,000 – Year 2 Up to $200,000 – Year 3 Up to $250,000 – Year 4 Up to $300,000 – Year 5 Subject to the availability of appropriated funds
Cost Sharing/Match Required:	No
Period of Performance:	September 1, 2023 through August 31, 2028 (5 years)

Eligible Applicants:	Eligible entities are programs of general, pediatric, or public health dentistry in public or private nonprofit dental or dental hygiene schools, or approved residency or advanced education programs in the practice of general, pediatric, or public health dentistry. Tribes and tribal organizations are eligible if they otherwise meet the eligibility requirements. See [Section III.1](#) of this notice of funding opportunity (NOFO) for complete eligibility information.

Application Guide

You (the applicant organization/agency) are responsible for reading and complying with the instructions included in this NOFO and in HRSA's *SF-424 R&R Application Guide*. Visit [HRSA's How to Prepare Your Application page](#) for more information.

Technical Assistance

HRSA will hold a pre-application technical assistance (TA) webinar for applicants seeking funding through this opportunity. The webinar will provide an overview of pertinent information in the NOFO and an opportunity for applicants to ask questions. Visit the HRSA Bureau of Health Workforce's [open opportunities](#) website (filter by announcement number "HRSA-23-091") to learn more about the resources available for this funding opportunity.

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I. Program Funding Opportunity Description

1. Purpose

The purpose of this program is to increase the number of dental and dental hygiene faculty in the workforce by assisting dental and dental hygiene training programs to attract and retain dental and dental hygiene faculty through the operation of a loan repayment program.

[For more details, see Program Requirements and Expectations](#).

The goals of this program are to:

1) Reduce the faculty burden of qualified educational debt payments through participation in the institutionally developed loan repayment program.

2) Encourage long-term employment in a dental academic setting through loan repayment.

3) Develop a continuous evaluation mechanism to identify and address concerns of the program participants and assess and improve program performance.

2. Background

The Dental Faculty Loan Repayment Program is authorized by 42 U.S.C. § 293k–2(a)(1)(G) (section 748(a)(1)(G) of the Public Health Service Act).

According to the Bureau of Labor Statistics, the demand for dentists is projected to grow 8 percent from 2020 to 2030.[1] However, even if the number of oral health providers grows, significant unmet need exists for vulnerable and underserved populations particularly for primary care dentists. Demand for general dentists is predicted to exceed supply by 2030.[2] There are 6,578 Dental Health Professional Shortage Areas (HPSAs)[3] and HRSA estimates that over 10,964 additional dental providers would be needed to remove those shortage designations[4].

The recruitment and retention of faculty to train future dental health professionals is critical to adequately addressing the dental health professional shortages. In academic year (AY) 2020-21, there were 486 vacant full-time positions at dental schools, the

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[1] Bureau of Labor Statistics. Job Outlook. Available at: https://www.bls.gov/ooh/healthcare/dentists.htm#tab-6
[2] HRSA's Oral Health Workforce Projections 2017-2030. https://bhw.hrsa.gov/sites/default/files/bureau-health-workforce/data-research/oral-health-2017-2030.pdf
[3] HRSA's Health Professions Shortage Areas (HPSA) Dashboard. National Summary. Dental Health. https://data.hrsa.gov/topics/health-workforce/shortage-areas Data as of 09/09/2021.
[4] HRSA's Oral Health Workforce Projections 2017-2030. https://bhw.hrsa.gov/sites/default/files/bureau-health-workforce/data-research/oral-health-2017-2030.pdf

majority in general dentistry.[5] Sixteen percent of faculty positions have been vacant for more than 12 months[6]. Of the full-time faculty who separated from U.S. dental schools, 39 percent retired, 18 percent of faculty left to go into private practice, and another 18 percent went to another dental school[7]. Salary and budget limitations influence the ability for dental schools to fill vacant positions, as student debt continues to rise[8].

According to the American Dental Association, five out of six dental school graduates (83%) reported having educational debt in 2021. Average educational debt among those dental school students who graduated in 2021 was $301,583 with average of $261,226 for public schools and $354,901 for private schools.[9]

Diversity is still an issue among dental faculty. Only 11 percent of full-time and part-time faculty in dental schools are of historically underrepresented and marginalized [10] background. Representative faculty role models are particularly important to encourage trainees from underrepresented groups, improve the diversity of the health workforce and address health inequities. Promoting equity is essential to the Department of Health and Human Services' mission of protecting the health of Americans and providing essential human services.[11] Studies have shown that trainees from underrepresented groups are more likely to provide health care services in underserved communities.[12,13,14]

Program Definitions

A glossary containing general definitions for terms used throughout the Bureau of Health Workforce NOFOs can be located at the HRSA Health Workforce Glossary. In addition, the following definitions apply to the Dental Faculty Loan Repayment Program for Fiscal Year 2023:

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[5] American Dental Education Association's table "Number of Vacant Budgeted Faculty Positions at U.S. Dental Schools, 2000-01 through 2020-21" https://www.adea.org/Data/Faculty/2020-Vacancies/
[6] table "Length of Time Dental School Faculty Positions Were Vacant, 2018-19 Academic Year" https://www.adea.org/data/Faculty/2018-2019-Survey/
[7] American Dental Education Association's table "Reasons for Faculty Separation by Status of Position, 2018-19 Academic Year" https://www.adea.org/data/Faculty/2018-2019-Survey/
[8] American Dental Education Association's table "Factors Influencing the Ability to Fill Vacancies, 2018-19 Academic Year" https://www.adea.org/data/Faculty/2018-2019-Survey/
[9] American Dental Education Association. Money matters. Educational Debt. https://www.adea.org/godental/money_matters/educational_debt.aspx
[10] ADEA Trends in Dental Education 2020-21. https://www.adea.org/WorkArea/DownloadAsset.aspx?id=43750
[11] Executive Order (E.O.) 13985 entitled Advancing Racial Equity and Support for Underserved Communities Through the Federal Government (Jan. 20, 2021)
[12] Walker KO, Moreno G, Grumbach K. 2012. The Association Among Specialty, Race, Ethnicity, and Practice Location Among California Physicians. J Nat Med Assoc. 104(1-2):46-51.
[13] Xierali IM, Nivet MA. The Racial and Ethnic Composition and Distribution of Primary Care Physicians. J Health Care Poor Underserved. 2018;29(1):556-570.
[14]Amah G, Jura M, Mertz E. Practice Patterns of Post-Graduate Dental Residency Completers from Select HRSA Funded Primary Dental Care Training Programs. AcademyHealth 2019 Annual Research Meeting, Washington, DC. Retrieved from: https://academyhealth.confex.com/academyhealth/2019arm/mediafile/Presentation/Paper31007/AcademyHealth%20PGD%20Survey%202019.pdf

Pediatric Dentistry Faculty, for the purposes of this NOFO, are individuals who have completed a pediatric dental residency, have an appointment in a division or department of pediatric dentistry, and who teach in the field of pediatric dentistry at either the pre-doctoral or postdoctoral residency level.

For latest poverty guidelines to determine **disadvantaged background** refer to ["Low Income Levels" Used for Various Health Professions and Nursing Programs Authorized in Titles III, VII, and VIII of the Public Health Service Act](#).

II. Award Information

1. Type of Application and Award

Type(s) of applications sought: Competing Continuation, New

HRSA will provide funding in the form of a grant.

2. Summary of Funding

HRSA estimates a minimum of approximately $800,000 to be available annually to fund eight recipients. The actual amount available will not be determined until enactment of the final FY 2023 federal appropriation. You may apply for a ceiling amount (including both direct and indirect,) of up to the following in each budget year:

• Year 1: $ 100,000
• Year 2: $ 150,000
• Year 3: $ 200,000
• Year 4: $ 250,000
• Year 5: $ 300,000

This program notice is subject to the appropriation of funds, and is a contingency action taken to ensure that, should funds become available for this purpose, HRSA can process applications and award funds appropriately.

Staffing, administrative, and other basic operating costs (e.g., personnel costs, supplies, other) paid with grant funds are limited to $10,000 for year 1 and $5,000 (per year) for Years 2, 3, 4, and 5. Examples of operating costs include, but are not limited to activities associated with selection committee creation, faculty application development, development of the loan repayment contract, final processing of selected faculty into the program, and similar activities. Any faculty contracts that offer loan repayment in excess of the HRSA annual budget must be paid using recipient's in-kind funds.

Direct and indirect costs associated with the creation and management of the loan repayment program at the institution must be paid for out of these above-listed amounts or absorbed by the institution.

The period of performance is September 1, 2023 through August 31, 2028 (5 years). Funding beyond the first year is subject to the availability of appropriated funds for the Dental Faculty Loan Repayment Program in subsequent fiscal years, satisfactory progress, and a decision that continued funding is in the best interest of the Federal Government.

HRSA may reduce or take other enforcement actions regarding recipient funding levels beyond the first year if awardees are unable to fully succeed in achieving the goals listed in the application, including recruiting faculty into the program.

All HRSA awards are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at 45 CFR part 75.

Limitations on Indirect Cost Rates

Indirect costs under training awards to organizations other than state or local governments or federally recognized Indian tribes, will be budgeted and reimbursed at 8 percent of modified total direct costs rather than on the basis of a negotiated rate agreement, and are not subject to upward or downward adjustment.

III. Eligibility Information

1. Eligible Applicants

Eligible entities are programs of general, pediatric, or public health dentistry in public or private nonprofit dental or dental hygiene schools, or approved residency or advanced education programs in the practice of general, pediatric, or public health dentistry.

You must submit accreditation documentation for the relevant training program and a non-profit status IRS letter in *Attachment 7*, as identified in Section IV.5 of this NOFO.

Current recipients of awards under the 2021 Dental Faculty Loan Repayment Program (HRSA-21-019) and the 2022 Dental Faculty Loan Repayment Program (HRSA-22-046) are not eligible to apply for this NOFO because they are still within their project period.

Entities outside the United States and its territories are not eligible to apply for this NOFO.

Tribes and tribal organizations are eligible if they otherwise meet the eligibility requirements.

2. Cost Sharing/Matching

Cost sharing/matching is not required for this program.

3. Other

HRSA may not consider an application for funding if it contains any of the non-responsive criteria below:

- Exceeds the funding ceiling amount

- Fails to satisfy the deadline requirements referenced in Section IV.4

Maintenance of Effort (MOE)

The recipient must agree to maintain non-federal funding for award activities at a level that is not less than expenditures for such activities maintained by the entity for the fiscal year preceding the fiscal year for which the entity receives the award, as required by 42 U.S.C. § 295n-2(b) (section 797(b) of the Public Health Service Act). Such federal funds are intended to supplement, not supplant, existing non-federal expenditures for such activities. Complete the Maintenance of Effort information and submit as *Attachment #5*.

HRSA will enforce statutory MOE requirements through all available mechanisms.

NOTE: Multiple applications from an organization are not allowed.

HRSA will only accept your **last** validated electronic submission, under the correct funding opportunity number, before the Grants.gov application due date as the final and only acceptable application.

Failure to include all required documents as part of the application may result in an application being considered incomplete or non-responsive.

IV. Application and Submission Information

1. Address to Request Application Package

HRSA *requires* you to apply electronically. HRSA encourages you to apply through Grants.gov using the SF-424 Research and Related (R&R) workspace application package associated with this notice of funding opportunity (NOFO) following the directions provided at Grants.gov: HOW TO APPLY FOR GRANTS. If you use an alternative electronic submission, see Grants.gov: APPLICANT SYSTEM-TO-SYSTEM.

Form Alert: For the Project Abstract Summary, applicants using the SF-424 R&R Application Package are encountering a "Cross-Form Error" associated with the Project Summary/Abstract field in the "Research and Related Other Project Information" form, Box 7. To avoid the "Cross-Form Error," you must attach a blank document in Box 7 of the "Research and Related Other Project Information" form, and use the Project Abstract Summary Form in workspace to complete the Project Abstract Summary. See Section IV.2.i Project Abstract for content information.

The NOFO is also known as "Instructions" on Grants.gov. You must select "Subscribe" and provide your email address for HRSA-23-091 in order to receive notifications including modifications, clarifications, and/or republications of the NOFO on Grants.gov. You will also receive notifications of documents placed in the RELATED DOCUMENTS tab on Grants.gov that may affect the NOFO and your application. *You are ultimately responsible for reviewing the For Applicants page for all information relevant to this NOFO.*

2. Content and Form of Application Submission

Application Format Requirements

Section 4 of HRSA's *SF-424 R&R Application Guide* provides general instructions for the budget, budget justification, staffing plan and personnel requirements, assurances, and certifications. You must submit the information outlined in HRSA *SF-424 R&R Application Guide* in addition to the program-specific information below. You are responsible for reading and complying with the instructions included in this NOFO and HRSA's *SF-424 R&R Application Guide*. You must submit the application in the English language and in the terms of U.S. dollars (45 CFR § 75.111(a)).

See Section 8.5 of the HRSA *SF-424 R&R Application Guide* for the Application Completeness Checklist to assist you in completing your application.

Application Page Limit

The total of uploaded attachment pages that count against the page limit shall be no more than the equivalent of **60 pages** when printed by HRSA.

- Standard OMB-approved forms included in the workspace application package do not count in the page limit. The abstract is the standard form (SF) "Project Abstract Summary." It **does not** count in the page limit.

- The Indirect Cost Rate Agreement **does not** count in the page limit.

- The proof of non-profit status **does not** count in the page limit.

If there are other attachments that do not count against the page limit, this will be clearly denoted in Section IV.2.vi Attachments.

If you use an OMB-approved form that is not included in the workspace application package for HRSA-23-091, it may count against the page limit. Therefore, we strongly recommend you only use Grants.gov workspace forms associated with this NOFO to avoid exceeding the page limit.

HRSA will flag any application that exceeds the page limit and redact any pages considered over the page limit. The redacted copy of the application will move forward to the objective review committee.

It is important to take appropriate measures to ensure your application does not exceed the specified page limit.

Applications must be complete and validated by Grants.gov under HRSA-23-091 before the deadline.

Debarment, Suspension, Ineligibility, and Voluntary Exclusion Certification

1) You certify on behalf of the applicant organization, by submission of your proposal, that neither you nor your principals are presently debarred, suspended,

proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2) Failure to make required disclosures can result in any of the remedies described in [45 CFR § 75.371](#), including suspension or debarment. (See also 2 CFR parts 180 and 376, and 31 U.S.C. § 3354).

3) If you are unable to attest to the statements in this certification, you must include an explanation in [Attachment #9: Other Relevant Documents](#).

See Section 4.1 viii of HRSA's *[SF-424 R&R Application Guide](#)* for additional information on all certifications.

Program Requirements and Expectations

Award recipients must develop a new or maintain an existing loan repayment program for faculty employed by the grant recipient institution.

Eligible faculty individuals must satisfy ALL of below requirements:

1. Be a general dentist, a dental hygienist or a specialist in pediatric dentistry or dental public health.

2. Agree to serve full-time as a faculty member within the disciplines of general dentistry, pediatric dentistry, dental public health, or dental hygiene.

3. Be employed in the United States, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, the Virgin Islands, Guam, American Samoa, or the Trust Territory of the Pacific Islands.

4. Be a citizen, non-citizen national of the United States, an individual lawfully admitted for permanent residence to the United States, or any other "qualified alien" under section 431(b) of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, Pub. L. 104-193, as amended.

5. Cannot receive financial support from another federally-funded program requiring the fulfillment of a service commitment that would run concurrently with the contracted Dental Faculty Loan Repayment Program commitment. This includes, but is not limited to, scholarship and loan repayment programs through the National Health Service Corps (NHSC), the Indian Health Service (IHS), HRSA's Faculty Loan Repayment Program, and the Armed Forces Health Professions Scholarship Programs. The Public Service Loan Forgiveness Program and the Biden-Harris Student Loan Debt Relief are not considered a service obligation.

In addition to the listed examples, a more complete list can be found on page 10 of the [NHSC guidelines](#). Those listed programs include qualifying and non-qualifying educational loans: https://nhsc.hrsa.gov/sites/default/files/NHSC/loan-repayment/nhsc-students2service-LRP-application-program-guidance.pdf. Please note the following exception to the list included in the NHSC guidelines: for the purpose of this NOFO, a residency loan is considered a qualifying loan for primary care dentistry (general, pediatric, and public health dentistry).

Recipients must create a Selection Committee to identify and determine the individual loan repayment recipient(s). The Selection Committee is encouraged to include, as part of its review/scoring process, consideration for individual loan repayment recipients from diverse individuals, including those from a rural or disadvantaged background or individuals who are members of racial or ethnic minority groups that are underrepresented in the dental profession. To support the repayment of student debt, applicants are encouraged to identify and select potential faculty who are willing to pursue scholarly activity, precept students and faculty in community based sites, and have an interest in formal training in teaching methodologies to ensure their long-term commitment and engagement in an academic career.

Grantees must select loan repayment recipient(s) prior to the end of the first budget period of the award, August 31, 2024. Failure to recruit faculty participants in the first year may result in administrative action, to include termination of the grant. No member on the Selection Committee, or the Project Director (PD), is eligible for loan repayment through this program.

The recipient's loan repayment program will pay an amount equal to 10 percent after year one of service, 15 percent after year two, 20 percent after year three, 25 percent after year four, and 30 percent after year five of the individual's student loan balance, as calculated based on principal and interest owed at the initiation of the agreement (see *Appendix A* for a sample of payment calculations). Loan repayments are to be obligated at the start of an individual's year of service but paid only upon completion of each year of service and cannot be prorated. Award recipients are responsible for verifying that received loan repayment funds are applied to the faculty loans and developing a standard operating procedure to guide project administration.

Loan repayment is taxable income and must be reported to the Internal Revenue Service. Loan repayment recipients are ultimately responsible for paying the federal, state, and local tax liabilities associated with the loan repayment funds provided through this program.

To assist loan repayment recipients, the awardee institutions may elect to withhold applicable taxes utilizing their existing payroll or payment systems. However, Dental Faculty Loan Repayment funds cannot be considered additional salary for the purposes of calculating the faculty's fringe benefits.

Faculty who have previously participated in a HRSA Dental Faculty Loan Repayment Program may still participate but cannot:

- Exceed 5 years of participation in student loan repayment, including prior history of participation AND
- Deviate from the statutorily prescribed repayment structure and receive more than a total of 100 percent repayment (payments from previous program cycles need to be taken into account).

Program-Specific Instructions

In addition to application requirements and instructions in Section 4 of HRSA's *SF-424 R&R Application Guide* (including the budget, budget justification, staffing plan and personnel requirements, assurances, certifications, and abstract), include the following:

i.   ***Project Abstract***

Use the Standard OMB-approved Project Abstract Summary Form that is included in the workspace application package. Do not upload the abstract as an attachment or it may count toward the page limit. See **Form Alert** in Section IV.1 of this NOFO. For information required in the Project Abstract Summary Form, see Section 4.1.ix of HRSA's *SF-424 R&R Application Guide*.

The Abstract must include:

- A brief overview of the project as a whole;

- Specific, measurable objectives that the project will accomplish;

- How the proposed project for which funding is requested will be accomplished, i.e., the "who, what, when, where, why, and how" of a project.

- The list of priorities/preferences that are being requested

NARRATIVE GUIDANCE

To ensure that you fully address the review criteria, the table below provides a crosswalk between the narrative language and where each section falls within the review criteria. Any forms or attachments referenced in a narrative section may be considered during the objective review.

Narrative Section	Review Criteria
Purpose and Need	(1) Purpose and Need
Response to Program Purpose: (a) Work Plan (b) Methodology/Approach (c) Resolution of Challenges	(2) Response to Program Purpose (a) Work Plan (b) Methodology/Approach (c) Resolution of Challenges
Impact: (a) Evaluation and Technical Support Capacity (b) Project Sustainability	(3) Impact: (a) Evaluation and Technical Support Capacity (b) Project Sustainability
Organizational Information, Resources, and Capabilities	(4) Organizational Information, Resources, and Capabilities

Narrative Section	Review Criteria
Budget and Budget Justification Narrative	(5) Support Requested

ii. *Project Narrative*

This section provides a comprehensive description of all aspects of the proposed project. It should be succinct, self-explanatory, consistent with forms and attachments, and organized in alignment with the sections and format below so that reviewers can understand the proposed project.

Successful applications will contain the information below. Please use the following section headers for the narrative:

- *PURPOSE AND NEED -- Corresponds to Section V's Review Criterion (a) 1*

Provide a brief statement of the purpose of the proposed project. Describe gaps in the current oral health workforce and explain how the proposed project will address those gaps. Specifically, address the following:

- Describe the site(s) in which the full-time dental faculty who are expected to receive loan repayment will teach and provide oral health care:

  o Describe the training that occurs in these sites; including disciplines, levels of trainees, and descriptions of training rotations.
  o Describe the interprofessional, integrated oral health and primary care health care delivery models implemented in these sites.
  o Describe the community/communities that are served by these sites.

- Describe your organization's current need for dental faculty and any challenges your organization has faced in recruiting and retaining dental faculty.

- *RESPONSE TO PROGRAM PURPOSE -- This section includes three sub-sections — (a) Work Plan; (b) Methodology/Approach; and (c) Resolution of Challenges—all of which correspond to Section V's Review Criteria 2 (a), (b), and (c).*

  - *(a) WORK PLAN -- Corresponds to Section V's Review Criterion(a) 2 (a)*
    Provide a detailed work plan that demonstrates your experience or ability implementing a project of the proposed scope. You must complete the Standardized Work Plan (SWP) mandatory form in the Application Package.

    - Describe the activities or steps you will use to achieve each of the objectives proposed during the entire period of performance identified in the Methodology section.

    - Describe the timeframes, deliverables, and key partners required during the grant period of performance to address each of the needs described in the Purpose and Need section.

- Explain how the work plan is appropriate for the program design and how the targets fit into the overall timeline of grant implementation.

- Identify meaningful support and collaboration with key stakeholders in planning, designing, and implementing all activities, including development of the application and, further, the extent to which these contributors address the cultural, racial, linguistic, and/or geographic diversity of the populations and communities served.

- If funds will be subawarded or expended on contracts, describe how your organization will ensure the funds are properly documented.

- *(b) METHODOLOGY/APPROACH -- Corresponds to Section V's Review Criterion 2 (b)*

  - Describe, in detail, your proposed plan to establish, maintain, or improve a dental faculty loan repayment program for selected dental or dental hygiene faculty who agree to serve as full-time faculty members within the disciplines of general dentistry, pediatric dentistry, dental public health or dental hygiene, including written rules that govern the program. Describe your recruitment plan for hiring new or retaining employed dental faculty in your institution.

  - Describe how you will determine and document participant eligibility, student loan balance at the initiation of the agreement, completion of each year of full-time faculty service, and payments. Describe how you will establish and implement a Selection Committee to identify and determine individual loan repayment recipient(s), including likely committee members and a description of the review/scoring process. Consideration for diverse individuals, to include those from a rural or disadvantaged background or individuals who are members of racial or ethnic minority groups that are underrepresented in the dental profession, is encouraged to be part of the review/scoring process.

  - Describe how you will develop a contract that includes full-time service requirements and annual payments. Indicate how, upon completion by an individual of each of the first, second, third, fourth, and fifth years of service, the program shall pay an amount equal to 10, 15, 20, 25, and 30 percent, respectively, of the individual's student loan balance as calculated based on principal and interest owed at the initiation of the agreement. Specify the logistics your institution will use to make the required annual loan repayments. State your planned method to make annual payment to the dental faculty (e.g., pay the dental faculty directly or pay the faculty's educational loan lender(s)).

  - Describe how you will manage your loan repayment program ensuring adherence to the 10, 15, 20, 25, and 30 percent annual repayment schedule over the five-year period and other requirements outlined in Section I.1, while

staying within your annual budget. State any fiscal staff or department responsible for supporting or co-administering the loan repayment program.

- Describe the approach used to identify potential faculty participants who are willing to pursue scholarly activity, precept students and faculty in community based sites, and have an interest in formal training in teaching methodologies, etc., to ensure their long-term commitment and engagement in an academic career.

- *(c) RESOLUTION OF CHALLENGES -- Corresponds to Section V's Review Criterion 2 (c)*

  - Discuss challenges that you are likely to encounter in designing and implementing the activities described in the work plan, and approaches that you will use to resolve such challenges. Be sure to address any anticipated challenges in the fiscal administration of a loan repayment program at your institution (e.g., incorrect amount of payment distribution, inclusion on unallowable deductions, earlier payments due to improper tracking of anniversary service date, etc.) and steps you can take to mitigate such challenges.

  - Discuss the plan with steps you will take if a faculty participant must leave the program due to extenuating circumstances before they are able to complete a full year in service to receive loan repayment.

- *IMPACT -- This section includes two sub-sections— (a) Evaluation and Technical Support Capacity; and (b) Project Sustainability—both of which correspond to Section V's Review Criteria 3 (a) and (b).*

  - *(a) EVALUATION AND TECHNICAL SUPPORT CAPACITY -- Corresponds to Section V's Review Criterion) 3 (a)*

    - Describe the plan for the program performance evaluation that will contribute to continuous quality improvement. The program performance evaluation should monitor ongoing processes and the progress towards meeting the goals and objectives of the project. Include descriptions of the inputs (e.g., organizational profile, collaborative partners, key personnel, budget, and other resources), key processes, variables to be measured, and expected outcomes of the funded activities. Demonstrate evidence that the evaluative measures selected will be able to assess: 1) the extent to which the program objectives have been met, and 2) the extent to which these can be attributed to the project. The evaluation plan must include an assessment of the impact of faculty loan repayment recipients on the patient services and/or training provided.

    - Describe the systems and processes that will support your organization's collection of HRSA's performance management requirements through

effective tracking of performance outcomes, including a description of how the organization will collect and manage data (e.g., assigned skilled staff, data management software) in a way that allows for accurate and timely reporting of performance outcomes. At the following link, you will find the required data forms for this program: http://bhw.hrsa.gov/grants/reporting/index.html. Describe current budgeting experience, skills, and knowledge, including individuals on staff, materials published, and previous work of a similar nature. Describe the data collection strategy to accurately collect, analyze and track data to measure process and impact/outcomes, and explain how the data will be used to inform program development and service delivery.

- Document the procedure for assuring the data collection, management, storage, and reporting of National Provider Identifier numbers for individuals participating in the Program as well as your process to track faculty after program completion for up to 1 year.

- Describe any potential obstacles for implementing the program performance evaluation and meeting HRSA's performance measurement requirements and your plan to address those obstacles. The evaluation and reporting plan also should indicate the feasibility and effectiveness of plans for dissemination of project results, the extent to which project results may be national in scope, and the degree to which the project activities are replicable.

▪ *(b) PROJECT SUSTAINABILITY -- Corresponds to Section V's Review Criterion 3 (b)*

- ▪ Propose a clear plan for project sustainability after the period of federal funding ends, including a description of specific actions you will take to, at a minimum, ensure the retention of loan repayment recipients at your institution including:

    a) Any existing retention efforts and resources at your institution.
    b) Key elements of your retention plan, such as dedicated full-time equivalent (FTE) slots or faculty development activities.
    c) Efforts to obtain future sources of funding for retention activities.

- Include a timetable for implementing your retention plan.

- Discuss challenges that are likely to be encountered in sustaining the program and approaches that will be used to resolve such challenges.

▪ *ORGANIZATIONAL INFORMATION, RESOURCES, AND CAPABILITIES -- Corresponds to Section V's Review Criterion 4(a)*

- Succinctly describe your capacity to effectively manage the programmatic, fiscal, and administrative aspects of the proposed project.

- Provide information on your organization's current mission, structure, and scope of current activities, and how these elements all contribute to the organization's ability to implement the program requirements and meet program expectations. Include a <u>project</u> organizational chart (requested in Section IV.2.v., *Attachment 3*.)

- Discuss how the organization will follow the approved plan, as outlined in the application, properly account for the federal funds, and document all costs to avoid audit findings. Provide letters of agreement in *Attachment 2* when appropriate.

Faculty development activities <u>are not</u> funded through this loan repayment program. However, the applying institution may include a description of additional faculty development or other enhancement activities supported by outside sources from which their loan repayment recipients will benefit.

The staffing plan and job descriptions for key faculty/staff must be included in *Attachment 1* (Staffing Plan and Job Descriptions for Key Personnel). However, the biographical sketches must be uploaded in the SF-424 RESEARCH & RELATED Senior Key Person Profile (Expanded) form that can be accessed in the Application Package under "Mandatory." Include biographical sketches for persons occupying the key positions, not to exceed TWO pages in length each. In the event that a biographical sketch is included for an identified individual who is not yet hired, please include a letter of commitment from that person with the biographical sketch. When applicable, biographical sketches should include training, language fluency, and experience working with diverse populations that are served by their programs.

Biographical sketches, not exceeding two pages per person, should include the following information:

- Senior/key personnel name

- Position Title

- Education/Training - beginning with baccalaureate or other initial professional education, such as nursing, including postdoctoral training and residency training if applicable:

  o Institution and location
  o Degree (if applicable)
  o Date of degree (MM/YY)
  o Field of study

- *Section A (required)* **Personal Statement.** Briefly describe why the individual's experience and qualifications make them particularly well-suited for their role (e.g., PD/PI) in the project that is the subject of the award.

- Section B (*required*) **Positions and Honors.** List in chronological order previous positions, concluding with the present position. List any honors. Include present membership on any Federal Government public advisory committee.

- Section C (*optional*) **Peer-reviewed publications or manuscripts in press (in chronological order).** You are encouraged to limit the list of selected peer-reviewed publications or manuscripts in press to no more than 15. Do not include manuscripts submitted or in preparation. The individual may choose to include selected publications based on date, importance to the field, and/or relevance to the proposed research. Citations that are publicly available in a free, online format may include URLs along with the full reference (note that copies of publicly available publications are not acceptable as appendix material).

- Section D (*optional)* **Other Support.** List both selected ongoing and completed (during the last 3 years) projects (federal or non-federal support). Begin with any projects relevant to the project proposed in this application. Briefly indicate the overall goals of the projects and responsibilities of the Senior/Key Person identified on the Biographical Sketch.

iii. *Budget*

The directions offered in the *[SF-424 R&R Application Guide](#)* may differ from those offered by Grants.gov. Follow the instructions in Section 4.1.iv of HRSA's *[SF-424 R&R Application Guide](#)* and the additional budget instructions provided below. A budget that follows the *R&R Application Guide* will ensure that, if HRSA selects your application for funding, you will have a well-organized plan and, by carefully following the approved plan, may avoid audit issues during the implementation phase.

Subawards/subcontracts

A detailed line-item budget form is required for each subaward and should be uploaded to the R&R Subaward Budget Attachment(s) Form.

The R&R Subaward Budget Attachment Form limits the number of attachments for subawards to 10. If you need to include additional line-item budget forms, upload the attachment in R&R Other Project Information Form, block 12 "Other Attachments." These additional line-item budget forms for subawards will not count against the page limit. Note that any additional budget justifications (i.e., back-up information) are included in the page limit.

Reminder: The Total Project or Program Costs are the total allowable costs (inclusive of direct **and** indirect costs) you incur to carry out a HRSA-supported project or activity. Total project or program costs include costs charged to the award and costs borne by you to satisfy a matching or cost-sharing requirement, as applicable.

As required by the Consolidated Appropriations Act, 2022 (P.L. 117-103), "None of the funds appropriated in this title shall be used to pay the salary of an individual, through a grant or other extramural mechanism, at a rate in excess of Executive Level II." See Section 4.1.iv Budget – Salary Limitation of HRSA's *[SF-424 R&R Application Guide](#)* for

additional information. Note that these or other salary limitations may apply in the following fiscal years, as required by law.

Indirect costs under training awards to organizations other than state or local governments, or federally recognized Indian tribes, will be budgeted and reimbursed at 8 percent of modified total direct costs rather than on the basis of a negotiated rate agreement, and are not subject to upward or downward adjustment. Direct cost amounts for equipment, tuition and fees, and subawards and subcontracts in excess of $25,000 are excluded from the direct cost base for purposes of this calculation.

iv. *Budget Justification Narrative*
See Section 4.1.v of HRSA's *SF-424 R&R Application Guide*.

The budget justification narrative must describe all line-item federal funds (including subawards), and matching non-federal funds proposed for this project. Please note: all budget justification narratives count against the page limit.

In addition, Dental Faculty Loan Repayment Program requires the following:

Faculty Loan Repayment (Other) line item: Only faculty total estimated loan repayments must be listed under this budget line item.

Ensure that your budget breakdown separates these loan repayments by annual individual payments in the loan re-payment chart (see sample table in *Appendix A*). Attach the chart in *Attachment 4*.

The chart should account for their estimated debt upon entry into the program and how the amount budgeted reflects the progressive increases in the annual loan repayment amounts (10 percent after year one of service, 15 percent after year two, 20 percent after year three, 25 percent after year four, and 30 percent after year five, of student loan balance established at the initiation of the agreement). Applications should pay particular attention in later years to ensure ceiling limits are not exceeded in the estimates.

v. *Standardized Work Plan (SWP) Form*

As part of the application submitted through Grants.gov, you must complete and electronically submit the SWP Form by the application due date. Corresponds to [Section V's Review Criterion 2 (a).](#)

Your work plan must be submitted through the Standardized Work Plan (SWP) Form located in the Grants.gov workspace. The SWP form is organized by budget period and must include all activities and deliverables for each objective and program goal. **The program goals for this NOFO must be entered in the Program Goals section of the SWP form.** For example, Goal 1 in the Purpose section of the NOFO will need to be entered as Goal 1 in the SWP form. Objectives and sub-objectives can be tailored to your project needs. Objectives may be tagged with organizational priorities by selecting applicable priorities on the SWP form. Form instructions are provided along with the SWP form, and are included in the application package found on Grants.gov

The SWP Form is part of the electronic Grants.gov application package and must be completed online as a part of the Grants.gov application package. Ensure it includes all the information detailed in [Section IV.2.ii. Project Narrative](#).

vi. *Attachments*

Provide the following items in the order specified below to complete the content of the application. **Unless otherwise noted, attachments count toward the [application page limit](#).** Your indirect cost rate agreement and proof of non-profit status will not count toward the page limit. **Clearly label each attachment**. You must upload attachments into the application. HRSA and the objective review committee will not open/review any *hyperlinked* attachments.

Attachment 1: Staffing Plan and Job Descriptions for Key Personnel (see Section 4.1.vi. of HRSA's [SF-424 R&R Application Guide](#))

Keep each job description to one page in length as much as is possible. Include the role, responsibilities, and qualifications of proposed project staff. Also include a description of your organization's timekeeping process to ensure that you will comply with the federal standards related to documenting personnel costs.

Attachment 2: Letters of Agreement

Provide any documents that describe working relationships between your organization and other entities and programs cited in the proposal. Letters of Agreement must clearly show the name(s) of authorized parties who hold the authority to speak for the organization or department (CEO, Chair, etc.), must be signed and dated, and must specifically indicate understanding of the project and a commitment to the project, including any resource commitments (in-kind services, dollars, staff, space, equipment, etc.). It is not necessary to include the entire contents of lengthy agreements, as long as the included document provides the above listed information that relates to the requirements of the NOFO.

Attachment 3: Project Organizational Chart
> Provide a one-page figure that depicts the organizational structure of the project (not the applicant organization).

Attachment 4: Tables, Charts, etc.
> Include a chart that describes the breakdown by budget year of your planned faculty loan repayments as described in iv. Budget Justification Narrative (see Participant/Trainee Support Costs line item).

Attachment 5: Maintenance of Effort Documentation
> You must provide a baseline aggregate expenditure for the prior fiscal year and an estimate for the next fiscal year using a chart similar to the one below. HRSA will enforce statutory MOE requirements through all available mechanisms.

NON-FEDERAL EXPENDITURES	
FY 2022 (Actual)	FY 2023 (Estimated)
Actual FY 2022 non-federal funds, including in-kind, expended for activities proposed in this application. Amount: $_____	Estimated FY 2023 non-federal funds, including in-kind, designated for activities proposed in this application. Amount: $_____

Attachment 6: Request for Funding Preference and/or Priority
> To receive a funding priority or preference, clearly list the preference and/or priority(ies) for which you are requesting consideration, include a statement that you are eligible for a funding preference(s)/priority(ies), and provide qualifying documentation. See Section V.2.

Attachment 7: Eligibility Documents
> Your organization must provide:
>
> (1) a statement that: (a) they hold CODA (Commission on Dental Accreditation) accreditation, (b) includes the dates of the initial accreditation, (c) indicates if the accreditation is provisional, and (d) includes the date of the next expected CODA accreditation review. The full letter of accreditation is not required. In addition, you must provide.
>
> (2) a non-profit status IRS letter showing your eligibility

Attachment 8: Letters of Support
> Provide a letter of support for each organization or department involved in your proposed project. Letters of support must be from someone who holds the authority to speak for the organization or department (CEO, Chair, etc.), must be signed and dated, and must specifically indicate understanding of the project and

a commitment to the project, including any resource commitments (in-kind services, dollars, staff, space, equipment, etc.).

Attachments 9: Other Relevant Documents
Include here any other documents that are relevant to the application.

3. Unique Entity Identifier (UEI) and System for Award Management (SAM)

The UEI (SAM), a new, non-proprietary identifier assigned by [SAM](#), has replaced the UEI Data Universal Numbering System (DUNS) number.

Effective April 4, 2022:

- Register in SAM.gov and you will be assigned your UEI (SAM) within SAM.gov.

- You will no longer use UEI (DUNS) and that number will not be maintained in any Integrated Award Environment (IAE) systems (SAM, CPARS, FAPIIS, eSRS, FSRS, FPDS-NG). For more details, visit the following webpages: [Planned UEI Updates in Grant Application Forms](#) and [General Service Administration's UEI Update](#).

You must register with SAM and continue to maintain active SAM registration with current information at all times when you have: an active federal award, an active application, or an active plan under consideration by an agency (unless you are an individual or federal agency that is exempted from those requirements under 2 CFR § 25.110(b) or (c), or you have an exception approved by the agency under 2 CFR § 25.110(d)). For your SAM registration, you must submit a notarized letter appointing the authorized Entity Administrator.

If you are chosen as a recipient, HRSA will not make an award until you have complied with all applicable SAM requirements. If you have not fully complied with the requirements by the time HRSA is ready to make an award, you may be deemed not qualified to receive an award, and HRSA may use that determination as the basis for making an award to another applicant.

If you have already completed Grants.gov registration for HRSA or another federal agency, confirm that the registration is still active and that the Authorized Organization Representative (AOR) has been approved.

The Grants.gov registration process requires information in two separate systems:

- System for Award Management (SAM) ([https://www.sam.gov/https://sam.gov/content/home](https://www.sam.gov/) | [SAM Knowledge Base](#))

- Grants.gov ([http://www.grants.gov/https://www.grants.gov/](http://www.grants.gov/))

For more details, see Section 3.1 of HRSA's *[SF-424 R&R Application Guide](#)*.

If you fail to allow ample time to complete registration with SAM or Grants.gov, you will not be eligible for a deadline extension or waiver of the electronic submission requirement.

4. Submission Dates and Times

Application Due Date

The application due date under this NOFO is ***March 3, 2023 at 11:59 p.m. ET***. HRSA suggests you submit your application to Grants.gov at least **3 calendar days before the deadline** to allow for any unforeseen circumstances. See Section 8.2.5 – Summary of emails from Grants.gov in HRSA's *SF-424 R&R Application Guide* for additional information.

5. Intergovernmental Review

The Dental Faculty Loan Repayment Program is not subject to the provisions of Executive Order 12372, as implemented by 45 CFR part 100.

See Section 4.1 ii of HRSA's *SF-424 R&R Application Guide* for additional information.

6. Funding Restrictions

You may request funding for a period of performance of up to 5 years with no more per year (inclusive of direct and indirect costs) than:

- $100,000 – Year 1
- $150,000 – Year 2
- $200,000 – Year 3
- $250,000 – Year 4
- $300,000 – Year 5

Administrative operating costs (e.g., personnel costs, supplies, other) are limited to $10,000 for year 1 and $5,000 (per year) for Years 2, 3, 4, and 5. Examples of operating costs include, but are not limited to, activities associated with selection committee creation, faculty application development, development of the loan repayment contract, final processing of selected faculty into the program, etc. Administrative operating costs may be supplemented by in-kind contributions in addition to Dental Faculty Loan Repayment Program award funding toward the reduction of participants' debt. Any faculty contracts that offer loan repayment in excess of the HRSA annual budget must be paid using recipient's in-kind funds.

This program notice is subject to the appropriation of funds, and is a contingency action taken to ensure that, should funds become available for this purpose, HRSA can process applications and award funds appropriately. Awards to support projects beyond the first budget year will be contingent upon Congressional appropriation, satisfactory progress in meeting the project's objectives, and a determination that continued funding would be in the best interest of the Federal Government.

The General Provisions in Division H of the Consolidated Appropriations Act, 2022 (P.L. 117-103) apply to this program. See Section 4.1 of HRSA's *SF-424 R&R Application Guide* for additional information. Note that these and other restrictions will apply in the following fiscal years, as required by law.

You are required to have the necessary policies, procedures, and financial controls in place to ensure that your organization complies with all legal requirements and restrictions applicable to the receipt of federal funding including statutory restrictions on specific uses of funding. It is imperative that you review and adhere to the list of statutory restrictions on the use of funds detailed in Section 4.1 of HRSA's *SF-424 R&R Application Guide.* Like all other applicable grants requirements, the effectiveness of these policies, procedures, and controls is subject to audit.

Be aware of the requirements for HRSA recipients and subrecipients at 2 CFR § 200.216 regarding prohibition on certain telecommunications and video surveillance services or equipment. For details, see the HRSA Grants Policy Bulletin Number: **2021-01E**.

All program income generated as a result of awarded funds must be used for approved project-related activities. Any program income earned by the recipient must be used under the addition/additive alternative. You can find post-award requirements and other information about program income at 45 CFR § 75.307.

V. Application Review Information

1. Review Criteria

HRSA has procedures for assessing the technical merit of applications to provide for an objective review and to assist you in understanding the standards against which your application will be reviewed. HRSA has indicators for each review criterion to assist you in presenting pertinent information related to that criterion and to provide the reviewer with a standard for evaluation.

Reviewers will evaluate and score the merit of your application based upon these criteria.

Five review criteria are used to review and rank Dental Faculty Loan Repayment Program applications. Below are descriptions of the review criteria and their scoring points.

Criterion 1: PURPOSE AND NEED (10 points) – Corresponds to Section IV's Purpose and Need

The extent to which the application demonstrates the problem and associated contributing factors to the problem, including the quality and extent to which it addresses:

- The unmet needs of the site(s) where the dental faculty will teach and provide oral health care, the training that will occur at this site(s) and the needs of the community(ies) served by the site(s). (3 points)

- The challenges associated with recruitment and retention of dental faculty. (3 points)

- The need for increasing or retaining dental faculty through loan repayment. (2 points)

- The likelihood the faculty will provide service to high need communities. (2 points)

Criterion 2: RESPONSE TO PROGRAM PURPOSE (35 points) – Corresponds to Section IV's Response to Program Purpose Sub-section (a) Methodology/Approach, Sub-section (b) Work Plan and Sub-section (c) Resolution of Challenges

Criterion 2 (a): WORK PLAN (15 points) – Corresponds to Section IV's Response to Program Purpose Sub-section (a) Work Plan

Reviewers will consider the extent to which:

- The application provides a clear, comprehensive, and specific set of goals and objectives and the concrete steps that will be used to achieve those goals and objectives. The description should include timeline and stakeholders, and a description of the cultural, racial, linguistic, and geographic diversity of the populations and communities served. (5 points)

- The application demonstrates the feasibility and effectiveness of the proposed activities and timelines to achieve the goals and objectives. (2 points)

- The application clearly describes and justifies the number of participating faculty planned during the 5-year project period including a projected annual faculty loan repayment chart for potential program participants indicated on the Faculty Loan Repayment chart included in *Attachment 4*. (4 points)

- The staffing plan is adequate to implement the proposed work plan. (2 points)

- The management plan will promote the successful accomplishment of the goals, objectives, and specified activities. (2 points)

Criterion 2 (b): METHODOLOGY/APPROACH (15 points) – Corresponds to Section IV's Response to Program Purpose Sub-section (b) Methodology/Approach

The extent to which the application responds to the requirements and expectations of the program and addresses the needs highlighted in the Purpose and Need section. The strength of the proposed goals and objectives and their relationship to the identified project. The extent to which the activities describe

- How the applicant will establish or maintain/improve a dental faculty loan repayment program for selected full-time dental faculty within the disciplines of general dentistry, pediatric dentistry, dental public health or dental hygiene. (4 points)

- How the applicant will manage the loan repayment program so it adheres to the 10, 15, 20, 25, and 30 percent annual repayment schedule and other requirements, while staying within annual budgets. (3 points)

- A Selection Committee and review/scoring process that the applicant will use to select dental faculty to receive loan repayment that may also encourage applications from diverse individuals to include those from a rural or disadvantaged background or individuals who are members of racial or ethnic minority groups that are underrepresented in the dental profession. Describe the applicant's ability to recruit the proposed number of full-time dental faculty into the loan repayment program including the ability to hire any proposed new faculty or faculty that are already employed that qualify for loan repayment. (5 points)

- The criteria the applicant will use to determine the long-term commitment and engagement of the participating faculty in an academic career. (3 points)

Criterion 2 (c): RESOLUTION OF CHALLENGES (5 points) – Corresponds to Section IV's Response to Program Purpose Sub-section (c) Resolution of Challenges

The extent to which the application demonstrates:

- An understanding of potential obstacles and challenges during the design, creation (or improvement), and implementation of your dental faculty loan repayment program for selected full-time dental faculty.

- A plan for dealing with identified contingencies that may arise, such as a faculty participant that must leave the program before the completion of a full year of service.

Criterion 3: IMPACT (20 points) – Corresponds to Section IV's Impact Sub-section (a) Evaluation and Technical Support Capacity, and Sub-section (b) Project Sustainability)

Criterion 3(a): EVALUATION AND TECHNICAL SUPPORT CAPACITY (10 points) – Corresponds to Section IV's *Impact Sub-section (a) Evaluation and Technical Support Capacity*

The extent to which the proposed project will have a public health impact and the project will be effective, if funded. The extent to which the application effectively reports on the measurable outcomes being requested. This includes both internal program performance evaluation plan and HRSA's required performance measures, as outlined in the corresponding Project Narrative Section IV's Impact Sub-section (a). Specific criteria include:

- The assessment of anticipated impact of the training as well as patient care provided by your proposed faculty loan repayment recipients. (4 points)

- The strength and effectiveness of the method proposed to monitor, track, and evaluate the project results and outcomes, as well as a description of how data will be collected and managed in such a way that allows for accurate and timely reporting of performance measures. (4 points)

- The extent to which the application anticipates obstacles to the evaluation and proposes how to address those obstacles. (2 points)

Criterion 3 (b): PROJECT SUSTAINABILITY (10 points) – Corresponds to Section IV's Impact Sub-section (b) Project Sustainability

The extent to which the application:

- Describes a solid plan for retaining your loan repayment recipients after the period of federal funding ends, which should include a clear plan for utilizing existing institutional resources, the dedication of non-federal financial resources and a description of any faculty improvement activities. Some of the examples can be a structured plan for career growth through promotions, opportunities to focus on topics of interest (i.e., work on research projects, practice dentistry with certain populations or in underserved communities), and faculty development opportunities. (6 points)

- Articulates likely challenges to be encountered in sustaining the program, and describes logical approaches to resolving such challenges. (4 points)

Criterion 4: ORGANIZATIONAL INFORMATION/RESOURCES/CAPABILITIES (15 points) – Corresponds to Section IV's Organizational Information, Resources, and Capabilities

The extent to which:

- The project personnel are qualified by training and/or experience to implement and carry out the project (this will be evaluated both through the project narrative, as well as through the attachments). (6 points)

- The capabilities of the applicant organization and the quality and availability of facilities and personnel to fulfill the needs and requirements of the proposed project. (4 points)

- Additional faculty development or other enhancement activities are available for loan repayment recipients (while acknowledging that faculty development activities cannot be funded through this loan repayment program). (5 points)

Criterion 5: SUPPORT REQUESTED (20 points) – Corresponds to *Section IV's.Budget and Budget Justification Narrative*

The reasonableness of the proposed budget for each year of the period of performance in relation to the objectives:

- The extent to which the breakdown by fiscal year of faculty loan repayments and the justification for the amount budgeted indicates appropriate planning for the progressive increases in the annual loan repayment amounts (10, 15, 20, 25, and 30 percent) over the five-year period for those faculty who participate in

the program as identified in the projected annual faculty loan repayment chart uploaded in *Attachment 4* for program participants. (10 points)

- The extent to which key personnel have adequate time devoted to the project to achieve project objectives. (3 points)

- The extent to which the administrative operating costs are reasonable and within the cost limit. (4 points)

- The reasonableness of the entire proposed budget for each year of the five-year project period relative to the proposed project. (3 points).

2. Review and Selection Process

The objective review process provides an objective evaluation of applications to the individuals responsible for making award decisions. The highest ranked applications receive consideration for award within available funding ranges. HRSA may also consider assessment of risk and the other pre-award activities described in Section 3 below. See Section 5.3 of HRSA's *SF-424 R&R Application Guide* for more details.

For this program, HRSA will use:

Funding Priorities

This program includes funding priorities, as authorized by 42 U.S.C. § 293k–2(c) (section 748(c) of the Public Health Service Act). A funding priority is the favorable adjustment of combined review scores of individually approved applications when applications meet specified criteria. The HRSA staff adjusts the score by a set, pre-determined number of points. The Dental Faculty Loan Repayment Program has seven (7) funding priority/priorities.

Applicants may apply for this notice without requesting a funding priority; however, the approval of a funding priority adds points to an applicant's score. Up to seven (7) priority points are available across the seven (7) priorities for applicants that qualify. Applicants are permitted to apply for more than one priority, but no applicant can receive more than seven (7) priority points.

The instructions/criteria for each funding priority are provided below, and funding priority requests and justification narratives/data must be uploaded and labeled as *Attachment 6*. Funding priorities are approved or denied by HRSA staff. Failure to clearly request or provide the requested information, documentation, or sufficient detail may result in the denial of your request.

For each priority, you must provide:

- A concise narrative justification of why you qualify.
- The method(s) being used to justify the priority.
- A reference to relevant Objectives, Work Plan, and Activities, if applicable.
- A summary of the data requested, if applicable.

Priority 1: Collaborative Project (1 Point)
You will be granted a funding priority if, your dental or dental hygiene training program is a collaborative project between: 1) a department of general, pediatric, or dental public health dentistry, and 2) a department of primary care medicine. You must include a letter of agreement from the collaborating department of primary care medicine in *Attachment 2*. The letter of agreement needs to include labeled and numbered priority you are requesting.

Priority 2: Formal Relationships (1 Point)
You will be granted a funding priority if, you have established a formal relationship with Federally Qualified Health Centers, rural health centers, or accredited teaching facilities that conduct training of students, residents, fellows, or faculty at the center or facility. You must include a letter of agreement from the Federally Qualified Health Center or the rural health center in *Attachment 2*. The letter of agreement needs to include labeled and numbered priority you are requesting.

Priority 3: Cultural Competency and Health Literacy (1 Point)
You will be granted a funding priority if, your dental or dental hygiene training program includes educational activities in cultural competency and health literacy.

Priority 4: Special/Vulnerable Populations (1 Point)
You will be granted a funding priority if, your dental or dental training program includes training on vulnerable populations such as older adults, homeless individuals, victims of abuse or trauma, individuals with mental health or substance use disorders, individuals with disabilities, and individuals with HIV/AIDS, and in the risk-based clinical disease management of all populations.

Priority 5: Discipline Retention (1 Point)
This priority focuses on the number of graduates from your dental or dental hygiene school or program completers from your residency training program who enter and remain in the practice of general, pediatric, or public health dentistry. There are two ways to qualify:

1) Record of Training

To qualify under Record of Training you must confirm that the percentage of graduates from your dental or dental hygiene school or program completers from your general, pediatric, or public health dentistry residency program(s) who enter, and remain in the practice of general, pediatric, or public health dentistry for the last 2 academic years (AY 2020-2021 & AY 2021-2022) is greater than 90 percent.

To qualify under this method, you must provide a letter from the dean or PD of the applying training program at your institution that affirms the percentage of dental graduates, dental hygiene graduates or program completers from the applicable residency training program(s) (you must include the actual percentage in the letter) from the last 2 academic years (AY 2020-2021 & AY 2021-2022) who entered into, and remained in the practice of general, pediatric, or public health dentistry is greater than 90 percent.

<p style="text-align: center;">OR</p>

2) Significant Improvement

To qualify under Significant Improvement, you must confirm that your dental or dental hygiene school has achieved a percentage point increase of 20 percent or more in the number of graduates who enter into, and remain in the practice of general, pediatric, or public health dentistry from AY 2019-2020 to AY 2021-2022. Applying residency training programs must confirm a percentage point increase of 50 percent or more in the number of program completers who enter into, and remain in the practice of general, pediatric, or public health dentistry from AY 2019-2020 to AY 2021-2022.

To qualify under this method, the dean or program director at your dental or dental hygiene school must provide a letter that affirms that the percentage of dental or dental hygiene graduates (you must include the actual percentage in the letter) who entered into, and remained in the practice of general, pediatric, or public health dentistry from AY 2019-2020 to AY 2021-2022 increased by 20 percentage points or more (percentage point increase). Applying residency training programs must provide a letter from the program director of the residency training program that affirms that the percentage of program completers (you must include the actual percentage in the letter) who entered into, and remained in the practice of primary care dentistry from AY 2019-2020 to AY 2021-2022 increased by 50 percentage points or more.

Note: New programs that had no graduates or program completers in the above academic years are not eligible for this priority due to the absence of baseline data.

Priority 6: Placement in Practice Settings (1 Point)
This priority focuses on the number of graduates or program completers from your dental or dental hygiene school or general, pediatric, or public health dentistry residency program that were placed in practice settings serving underserved areas or health disparity populations. There are two ways to qualify:

1) High Rate
To qualify under this method, you must provide a letter from the dean or PD of the applying training program at your institution that affirms that the percentage of graduates (from the school) or program completers (from the applicable residency training program) placed in practice settings serving underserved areas or health disparity populations over the past two academic years (AY 2020-2021 & AY 2021-

2022) is greater than 40 percent. You must include the actual percentage in the letter.

OR

2) Significant Increase
To qualify under this method, you must provide a letter from the dean or PD of the applying training program at your institution that affirms that the percentage of graduates (from the school) or program completers (from the applicable residency training program) placed in practice settings serving underserved areas or health disparity populations from AY 2019-2020 to AY 2021-2022 has increased by 20 percentage points or more (percentage point increase). You must include the actual percentage in the letter.

Note: New programs with no graduates or program completers in the above academic years are not eligible for this priority due to the absence of baseline data.

Priority 7: Student Background (1 Point)

This priority focuses on your institution's record of training individuals who are from a rural or disadvantaged background or from underrepresented minorities.

To qualify under this priority, the application must confirm that 25 percent or more of the total current dental student, dental hygiene student or residency trainee population is from a rural background, a disadvantaged background or from underrepresented minorities (refer to Program Definitions in this NOFO) AND affirm that no student or resident was counted more than once when making the calculations. To calculate the greatest percentage, include the following formula in the application:

$$Percentage = \frac{\begin{array}{c} Number\ of\ currently\ enrolled\ trainees \\ who\ are\ underrepresented\ minority\ or \\ from\ rural\ or\ disadvantages\ background \\ (do\ not\ count\ trainees\ more\ than\ once\ in\ the\ numerator) \end{array}}{Total\ number\ of\ trainees\ currently\ enrolled} \times 100$$

Note: all priority points requested are subject to HRSA verification. Successful applicants must maintain substantiating documentation on file throughout the five-year project period and make data available to HRSA upon request. Priority points that cannot be verified upon audit may lead to administrative action against your institution up to, and including, termination of the grant.

Funding Preferences

This program provides a funding preference for some applicants as directed in House Report 117-403.

Applicants receiving the preference will be placed in a more competitive position among applications that can be funded. Applications that do not receive a funding preference will receive full and equitable consideration during the review process. HRSA staff will determine the funding factor and will grant it to any qualified applicant that demonstrates they meet the criteria for the preference(s) as follows:

Preference in making grant awards will be given to all applicants proposing loan repayment to pediatric dentistry faculty supervising dental students or residents and providing clinical services in dental clinics located in dental schools, hospitals, and community-based affiliated sites.

To qualify for the funding preference, you must include the following information in *Attachment 6*:

(1) A short concise narrative confirming:

- Your ability to sign the proposed pediatric dentistry faculty into the loan repayment program before August 31, 2024, and retain this faculty during the entire project period, AND

- The amount of the approximate total qualified educational debt owed by that faculty. This debt amount must be reflected in the loan repayment chart. The chart must be attached in *Attachment 4*.

(2) A letter signed by the qualified authority (ex., Chair, Dean, HR Official, etc.), affirming that the qualified pediatric dentistry faculty has or will have a full-time appointment at the applying organization by the application due date.

Funding Special Considerations and Other Factors

A special consideration is the favorable consideration of an application by HRSA funding officials, based on the extent to which the application addresses the specific area of special consideration. Applications that do not receive special consideration will be given full and equitable consideration during the review process.

In making final award decisions, HRSA may take into consideration the geographic distribution of awards. In order to achieve the distribution of awards as stated above, HRSA may need to fund out of rank order.

3. Assessment of Risk

HRSA may elect not to fund applicants with management or financial instability that directly relates to the organization's ability to implement statutory, regulatory, or other requirements (45 CFR § 75.205).

HRSA reviews applications receiving a favorable objective review for other considerations that include past performance, as applicable; cost analysis of the project/program budget; assessment of your management systems, ensuring continued applicant eligibility; and compliance with any public policy requirements, including those requiring just-in-time submissions. HRSA may ask you to submit additional programmatic or administrative information (such as an updated budget or "other support" information) or to undertake certain activities (such as negotiation of an indirect cost rate) in anticipation of an award. However, even at this point in the process, such requests do not guarantee that HRSA will make an award. Following review of all applicable information, HRSA's approving and business management officials will determine whether HRSA can make an award, if special conditions are required, and what level of funding is appropriate.

Award decisions are discretionary and are not subject to appeal to any HRSA or HHS official or board.

HRSA is required to review and consider any information about your organization that is in the Federal Awardee Performance and Integrity Information System (FAPIIS). You may review and comment on any information about your organization that a federal awarding agency previously entered. HRSA will consider your comments, in addition to other information in FAPIIS in making a judgment about your organization's integrity, business ethics, and record of performance under federal awards when completing the review of risk as described in 45 CFR § 75.205 HHS Awarding Agency Review of Risk Posed by Applicants.

HRSA will report to FAPIIS a determination that an applicant is not qualified (45 CFR § 75.212).

VI. Award Administration Information

1. Award Notices

HRSA will release the Notice of Award (NOA) on or around the start date of September 1, 2023. See Section 5.4 of HRSA's *SF-424 R&R Application Guide* for additional information.

2. Administrative and National Policy Requirements

See Section 2.1 of HRSA's *SF-424 R&R Application Guide*.

If you are successful and receive an NOA, in accepting the award, you agree that the award and any activities thereunder are subject to:

- all provisions of [45 CFR part 75](#), currently in effect or implemented during the period of the award,

- other federal regulations and HHS policies in effect at the time of the award or implemented during the period of award, and

- applicable statutory provisions.

Accessibility Provisions and Non-Discrimination Requirements

Should you successfully compete for an award, recipients of federal financial assistance (FFA) from HHS must administer their programs in compliance with federal civil rights laws that prohibit discrimination on the basis of race, color, national origin, disability, age and, in some circumstances, religion, conscience, and sex (including gender identity, sexual orientation, and pregnancy). This includes ensuring programs are accessible to persons with limited English proficiency and persons with disabilities. The HHS Office for Civil Rights (OCR) provides guidance on complying with civil rights laws enforced by HHS. See [Providers of Health Care and Social Services](#) and [HHS Nondiscrimination Notice](#).

- Recipients of FFA must ensure that their programs are accessible to persons with limited English proficiency. For guidance on meeting your legal obligation to take reasonable steps to ensure meaningful access to your programs or activities by limited English proficient individuals, see [Fact Sheet on the Revised HHS LEP Guidance](#) and [Limited English Proficiency](#).

- For information on your specific legal obligations for serving qualified individuals with disabilities, including reasonable modifications and making services accessible to them, see [Discrimination on the Basis of Disability](#).

- HHS-funded health and education programs must be administered in an environment free of sexual harassment. See [Discrimination on the Basis of Sex](#).https://www.hhs.gov/civil-rights/for-individuals/sex-discrimination/index.html

- For guidance on administering your program in compliance with applicable federal religious nondiscrimination laws and applicable federal conscience protection and associated anti-discrimination laws, see [Conscience Protections for Health Care Providers](#) and [Religious Freedom](#)https://www.hhs.gov/conscience/religious-freedom/index.html.

Please contact the [HHS Office for Civil Rights](#) for more information about obligations and prohibitions under federal civil rights laws or call 1-800-368-1019 or TDD 1-800-537-7697.

The HRSA Office of Civil Rights, Diversity, and Inclusion (OCRDI) offers technical assistance, individual consultations, trainings, and plain language materials to supplement OCR guidance and assist HRSA recipients in meeting their civil rights obligations. Visit [OCRDI's website](#) to learn more about how federal civil rights laws and

accessibility requirements apply to your programs, or contact OCRDI directly at HRSACivilRights@hrsa.gov.

[Executive Order on Worker Organizing and Empowerment](#)
Pursuant to the Executive Order on Worker Organizing and Empowerment (E.O. 14025), HRSA strongly encourages applicants to support worker organizing and collective bargaining and to promote equality of bargaining power between employers and employees. This may include the development of policies and practices that could be used to promote worker power. Applicants can describe their plans and specific activities to promote this activity in the application narrative.

Requirements of Subawards

The terms and conditions in the NOA apply directly to the recipient of HRSA funds. The recipient is accountable for the performance of the project, program, or activity; the appropriate expenditure of funds under the award by all parties; and all other obligations of the recipient, as cited in the NOA. In general, the requirements that apply to the recipient, including public policy requirements, also apply to subrecipients under awards, and it is the recipient's responsibility to monitor the compliance of all funded subrecipients. See [45 CFR § 75.101 Applicability](#) for more details.

3. Reporting

Award recipients must comply with Section 6 of HRSA's *[SF-424 R&R Application Guide](#)* **and** the following reporting and review activities:

1) **Progress Report**(s). The recipient must submit a progress report to HRSA via the Electronic Handbooks (EHBs) on an annual basis. HRSA will verify that approved and funded applicants' proposed objectives are accomplished during each year of the project.

   The Progress Report has two parts. The first part demonstrates recipient progress on program-specific goals. Recipients will provide performance information on project objectives and accomplishments, project barriers and resolutions, and will identify any technical assistance needs.

   The second part collects information providing a comprehensive overview of recipient overall progress in meeting the approved and funded objectives of the project, as well as plans for continuation of the project in the coming budget period. The recipient should also plan to report on dissemination activities in the annual progress report.

   In addition, you must submit a Quarterly Progress Update (QPU) to HRSA via the Electronic Handbooks (EHBs) at the completion of each quarter. The QPU will be automatically generated and allows recipients to document progress on their activities based on the information submitted in the SWP.

   More information will be available in the NOA.

2) **Performance Reports.** The recipient must submit a Performance Report to HRSA via the Electronic Handbooks (EHBs) on an annual basis. All HRSA recipients are required to collect and report performance data so that HRSA can meet its obligations under the Government Performance and Results Modernization Act of 2010 (GPRA). The required performance measures for this program are outlined in the Project Narrative Section IV's Impact Sub-section (a). Further information will be provided in the NOA.

   The annual performance report will address all academic year activities from July 1 to June 30, and will be due to HRSA on July 31 each year. If award activity extends beyond June 30 in the final year of the period of performance, a Final Performance Report (FPR) may be required to collect the remaining performance data. The FPR is due within 90 calendar days after the period of performance ends.

3) **Final Program Report.** A final report is due within 90 calendar days after the period of performance ends. The Final Report must be submitted online by recipients in the EHBs at https://grants.hrsa.gov/webexternal/home.asp.

   The Final Report is designed to provide HRSA with information required to close out a grant after completion of project activities. Recipients are required to submit a final report at the end of their project. The Final Report includes the following sections:

   - Project Objectives and Accomplishments - Description of major accomplishments on project objectives.

   - Project Barriers and Resolutions - Description of barriers/problems that impeded project's ability to implement the approved plan.

   - Summary Information:

     - Project overview.

     - Project impact.

     - Prospects for continuing the project and/or replicating this project elsewhere.

     - Publications produced through this grant activity.

     - Changes to the objectives from the initially approved grant.

   Further information will be provided in the NOA.

4) **Federal Financial Report.** A Federal Financial Report (SF-425) is required according to the schedule in the *SF-424 R&R Application Guide*. The report is an accounting of expenditures under the project that year. More specific information will be included in the NoA.

5) **Integrity and Performance Reporting.** The NOA will contain a provision for integrity and performance reporting in [FAPIIS](#), as required in [45 CFR part 75 Appendix XII](#).

Note that the OMB revisions to Guidance for Grants and Agreements termination provisions located at [2 CFR § 200.340 - Termination](#) apply to all federal awards effective August 13, 2020. No additional termination provisions apply unless otherwise noted.

VII. Agency Contacts

You may request additional information and/or technical assistance regarding business, administrative, or fiscal issues related to this NOFO by contacting:

John Gazdik
Grants Management Specialist
Division of Grants Management Operations, OFAM
Health Resources and Services Administration
Phone: (301) 443-6962
Email: JGazdik@hrsa.gov

You may request additional information regarding the overall program issues and/or technical assistance related to this NOFO by contacting:

Oksana Cobb
Project Officer, Oral Health Branch
Attn: Dental Faculty Loan Repayment Program
Bureau of Health Workforce
Health Resources and Services Administration
Phone: (301) 945-0279
Email: OCobb@hrsa.gov

You may need assistance when working online to submit your application forms electronically. Always obtain a case number when calling for support. For assistance with submitting the application in Grants.gov, contact Grants.gov 24 hours a day, 7 days a week, excluding federal holidays at:

Grants.gov Contact Center
Phone: 1-800-518-4726 (International callers dial 606-545-5035)
Email: support@grants.gov

Self-Service Knowledge Base

Successful applicants/recipients may need assistance when working online to submit information and reports electronically through HRSA's Electronic Handbooks (EHBs). Always obtain a case number when calling for support. For assistance with submitting in the EHBs, contact the HRSA Contact Center, Monday–Friday, 7 a.m. to 8 p.m. ET, excluding federal holidays at:

HRSA Contact Center
Phone: (877) 464-4772 / (877) Go4-HRSA
TTY: (877) 897-9910
Web: http://www.hrsa.gov/about/contact/ehbhelp.aspx

VIII. Other Information

Technical Assistance

See TA details in Executive Summary.

Tips for Writing a Strong Application

See Section 4.7 of HRSA's *SF-424 R&R Application Guide*.

Appendix A: Sample of Annual Loan Repayment Chart

Sample 1. New faculty have been accepted into the program in year 1 of the grant and will be paid 10 percent of their loan balance in the first year.

Loan Repayment	Initial Loan Indebtedness	Year 1	Year 2	Year 3	Year 4	Year 5
Faculty 1						
Loan Amount - Remaining	$300,000	$300,000	$270,000	$225,000	$165,000	$90,000
Repayment %		10.0%	15%	20%	25%	30%
Grant Funding		$30,000	$45,000.00	$60,000.00	$75,000	$90,000.00
Faculty 2						
Loan Amount - Remaining	$500,000	$500,000	$450,000	$375,000	$275,000	$150,000
Repayment %		10.0%	15%	20%	25%	30%
Grant Funding		$50,000	$75,000	$100,000	$125,000	$150,000
Total Grant Funded Loan Repayment	$800,000	$80,000	$120,000	$160,000	$200,000	$240,000

Sample 2. Faculty member #1 has previously received loan repayment from the grant recipient under a previous DFLRP award (has already been paid 10, 15, 20, and 25 percent), but will be considered a new participant for purposes of this award. In this example, faculty member #1 is eligible for the last payment of 30 percent.

Loan Repayment	Initial Loan Indebtedness	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Faculty 1							
Loan Amount - Remaining	$300,000	$300,000	$210,000	$210,000	$210,000	$210,000	
Repayment %		30.0%					
Grant Funding		$90,000	$0.00	$0.00	$0	$0.00	**$90,000**
Faculty 2							
Loan Amount - Remaining	$500,000	$500,000	$500,000	$450,000	$375,000	$275,000	
Repayment %			10%	15%	20%	25%	
Grant Funding		$0	$50,000	$75,000	$100,000	$125,000	**$350,000**
Total Grant Funded Loan Repay	$800,000	$90,000	$50,000	$75,000	$100,000	$125,000	**$440,000**

If you propose to continue the repayment for the faculty from a previous project period, you must clearly show which faculty member it is in the chart and what payment percentages they have already received.

Appendix B: Page Limit Worksheet

The purpose of this worksheet is to give you a tool to ensure the number of pages uploaded into your application is within the specified page limit. (Do not submit this worksheet as part of your application.)

The Standard Forms listed in column 1 do not count against the page limit; however, attachments to the Standard Forms listed in column 2 do count toward the page limit. For example, the Budget Narrative Attachment Form does not count, however the attachment uploaded in that form does count against the page limit.

Standard Form Name *(Forms themselves do not count against the page limit)*	Attachment File Name *(Unless otherwise noted, attachments count against the page limit)*	# of Pages *Applicant Instruction – enter the number of pages of the attachment to the Standard Form*
Application for Federal Assistance (SF-424 R&R - Box 18)	SFLLL (Disclosure of Lobbying Activities)	*My attachment = ___ pages*
Application for Federal Assistance (SF-424 R&R - Box 21)	Cover Letter Attachment	*My attachment = ___ pages*
RESEARCH & RELATED Senior/Key Person Profile)	Biographical Sketch	*My attachment = ___ pages*
Project/Performance Site Location(s)	Additional Location(s)	*My attachment = ____ pages*
RESEARCH & RELATED BUDGET – A. Senior/Key Person	Additional Senior Key Persons	*My attachment = ____ pages*
RESEARCH & RELATED BUDGET – C. Equipment Description	Additional Equipment	*My attachment = ____ pages*
RESEARCH & RELATED BUDGET – L. Budget Related	Budget Justification	*My attachment = ____ pages*
RESEARCH & RELATED Other Project Information	8. Project Narrative	*My attachment = ____ pages*
RESEARCH & RELATED Other Project Information	9. Bibliography & References Cited	*My attachment = ____ pages*

Standard Form Name *(Forms themselves do not count against the page limit)*	Attachment File Name *(Unless otherwise noted, attachments count against the page limit)*	# of Pages *Applicant Instruction – enter the number of pages of the attachment to the Standard Form*
RESEARCH & RELATED Other Project Information	10. Facilities & Other Resources	*My attachment = ____ pages*
RESEARCH & RELATED Other Project Information	11. Equipment	*My attachment = ____ pages*
RESEARCH & RELATED Other Project Information	12. Other Attachments	*My attachment = ____ pages*
Attachments Form	Attachment 1:	*My attachment = ___ pages*
Attachments Form	Attachment 2:	*My attachment = ___ pages*
Attachments Form	Attachment 3:	*My attachment = ___ pages*
Attachments Form	Attachment 4:	*My attachment = ___ pages*
Attachments Form	Attachment 5	*My attachment = ___ pages*
Attachments Form	Attachment 6	*My attachment = ___ pages*
Attachments Form	Attachment 7	*My attachment = ___ pages*
Attachments Form	Attachment 8	*My attachment = ___ pages*
Attachments Form	Attachment 9	*My attachment = ___ pages*
# of Pages Attached to Standard Forms	Applicant Instruction: Total the number of pages in the boxes above.	
Page Limit for HRSA-23-091 is 60 pages	**My total = ____ pages**	