

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES



HIV/AIDS Bureau
Division of Community HIV/AIDS Program

Ryan White HIV/AIDS Program Part F Dental Reimbursement Program

Funding Opportunity Number: HRSA-18-052
Funding Opportunity Type: New
Catalog of Federal Domestic Assistance (CFDA) Number: 93.924

NOTICE OF FUNDING OPPORTUNITY

Fiscal Year 2018

Application Due Date: March 23, 2018

**MODIFICATION 12/11/17 to clarify application requirements and update
Background information to reflect 2016 RSR data.**

*Ensure your SAM.gov and Grants.gov registrations and passwords are current immediately!
Deadline extensions are not granted for lack of registration.
Registration in all systems, including SAM.gov and Grants.gov,
may take up to 1 month to complete.*

Issuance Date: November 7, 2018

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Authority: Section 2692(b) of the Public Health Service Act, (42 U.S.C. § 300ff-111(b)), as amended by the Ryan White HIV/AIDS Treatment Extension Act of 2009 (P.L. 111-87).

EXECUTIVE SUMMARY

The Health Resources and Services Administration (HRSA), HIV/AIDS Bureau, Division of Community HIV/AIDS Programs is accepting applications for fiscal year (FY) 2018 Ryan White HIV/AIDS Program (RWHAP) Part F Dental Reimbursement Program (DRP). The purpose of this program is to improve access to oral health care services for low income, uninsured, and underserved people living with HIV (PLWH), and to train dental students, dental hygiene students, and dental residents to deliver dental care to PLWH. The DRP accomplishes this by defraying a portion of unreimbursed dental care costs for low income, uninsured, and underserved PLWH incurred by accredited dental or dental hygiene education programs recognized by the Commission on Dental Accreditation.

Funding Opportunity Title:	Ryan White HIV/AIDS Program Part F Dental Reimbursement Program
Funding Opportunity Number:	HRSA-18-052
Due Date for Applications:	March 23, 2018
Anticipated Total Annual Available FY18 Funding:	Approximately \$9,000,000
Estimated Number and Type of Award(s):	Up to 60 grants
Estimated Award Amount:	Varies
Cost Sharing/Match Required:	No
Project Period/Period of Performance:	September 1, 2018 – March 31, 2019 (Up to six months to draw down funds)
Eligible Applicants:	Applicants are limited to accredited dental schools and other accredited dental education programs, such as dental hygiene programs or those sponsored by a school of dentistry, a hospital, or a public or private institution that offers postdoctoral training in the specialties of dentistry, advanced education in general dentistry, or a dental general practice residency. See Section III-1 of this notice of funding opportunity (NOFO), formerly known as the funding opportunity announcement (FOA), for complete eligibility information.

Application Guide

You (the applicant organization/agency) are responsible for reading and complying with the instructions included in HRSA's *SF-424 Application Guide*, available online at <http://www.hrsa.gov/grants/apply/applicationguide/sf424guide.pdf>, except where

instructed in this NOFO to do otherwise. A short video explaining the *Application Guide* is available at <http://www.hrsa.gov/grants/apply/applicationguide/>.

Technical Assistance

HRSA strongly encourages all applicants to participate in a technical assistance webinar for this funding opportunity to ensure the successful submission of the application. The purpose of the webinar is to assist potential applicants in preparing applications that address the requirements of the NOFO.

HRSA has scheduled the following technical assistance webinar:

Day and Date: Tuesday, December 12, 2017

Time: 2 - 4 p.m. ET

Call-In Number: 1-888-324-8127

Participant Code: 9377692

Weblink: https://hrsa.connectsolutions.com/nofo_technical_assistance/

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I. Program Funding Opportunity Description

1. Purpose

This notice solicits applications for the Ryan White HIV/AIDS Program (RWHAP) Part F Dental Reimbursement Program (DRP) to improve access to oral health care services for low income, uninsured, and underserved people living with HIV (PLWH) and to support related education and training for the delivery of dental care to PLWH. The DRP defrays a portion of unreimbursed dental care costs for low income, uninsured, and underserved PLWH incurred by accredited dental or dental hygiene education programs recognized by the Commission on Dental Accreditation.

This funding opportunity is open to accredited dental education institutions eligible to receive RWHAP Part F funding under section 2692(b)(1)(B) of the Public Health Service (PHS) Act. This program will reimburse certain costs incurred by eligible entities that have provided uncompensated or partially uncompensated oral health care to PLWH from July 1, 2016 through June 30, 2017.

General Recipient Expectations

- **Patient Payment for Services** – Recipients must have consistent and equitable policies and procedures related to verification of patients' financial status.
- **Payor of Last Resort and Eligibility Determination** – With the exception of programs administered by or providing the services of the Indian Health Service or the Department of Veterans Affairs, the RWHAP is the payor of last resort. You may not use RWHAP Part F DRP funds for a service if payment has been made, or reasonably can be expected to be made by a third-party payor.

In accordance with the RWHAP client eligibility determination and recertification requirements (see HAB [PCN 13-02 Clarifications on Ryan White Program Client Eligibility Determinations and Recertifications Requirements](#)), the Health Resources and Services Administration (HRSA) expects clients' eligibility be assessed during the initial eligibility determination and recertified at least every six months. At least once a year (whether defined as a 12-month period or calendar year), the recertification procedures should include the collection of more in-depth information, similar to that collected at the initial eligibility determination. The purposes of the eligibility and recertification procedures are to ensure that the program only serves eligible clients and that the RWHAP is the payor of last resort. Recipients and subrecipients are required to vigorously pursue and rigorously document enrollment into, and subsequent reimbursement from, health care coverage for which their clients may be eligible (e.g., Medicaid, Medicare, Children's Health Insurance Program (CHIP), state-funded HIV programs, employer-sponsored health insurance coverage, health plans offered through, other private health insurance) to extend finite RWHAP grant resources to uninsured and underserved, low income PLWH.

RWHAP Part F DRP funds cannot be used to supplement the maximum cost allowance for services reimbursed by third party payments such as Medicaid,

Medicare, or other insurance programs. Please note that direct or indirect federal funds such as RWHAP Parts A, B, C, D, and Part F Community Based Dental Partnership (CBDPP) cannot be used to duplicate reimbursement for services funded under Part F DRP. Additionally, services reimbursed by RWHAP Part F DRP cannot also be billed to RWHAP Parts A, B, C, D, or F CBDPP.

- **Other Financial Management Issues** – Applicants must have appropriate financial systems and internal controls in place to safeguard assets, segregate federally funded and grant related program income activities, ensure accountability and control of federal funds, maintain adequate cash flow to meet daily operations, and maximize revenue from non-Federal sources.

Funds received from DRP must be allocated to the accredited dental education program that provided oral health services to low income, uninsured, and underserved PLWH. HRSA expects that these reimbursement funds will provide expanded access to oral health care for PLWH.

2. Background

This program is authorized by section 2692(b) of the PHS Act (42 U.S.C. § 300ff-111(b)), as amended by the Ryan White HIV/AIDS Treatment Extension Act of 2009 (P.L. 111-87). For more information about RWHAP, please visit the HRSA website: <http://hab.hrsa.gov/>.

National Goals to End the HIV Epidemic

The RWHAP promotes robust advances and innovations in HIV health care using national goals to end the epidemic as its framework. Therefore, activities funded by the RWHAP focus on addressing these four goals:

- 1) Reduce new HIV infections;
- 2) Increase access to care and optimize health outcomes for PLWH;
- 3) Reduce HIV-related health disparities and health inequities; and
- 4) Achieve a more coordinated national response to the HIV epidemic.

To achieve these shared goals and priorities, recipients should align their organization's efforts, within the parameters of the RWHAP statute and program guidance, to ensure that PLWH are linked and retained in care, have timely access to HIV treatment and the supports needed (e.g., mental health and substance abuse services) to achieve HIV viral suppression.

HIV Care Continuum

Diagnosing PLWH, linking PLWH to HIV primary care, and PLWH achieving viral suppression are important public health steps toward ending the HIV epidemic in the United States. The HIV care continuum has five main "steps" or stages including: HIV diagnosis, linkage to care, retention in care, antiretroviral use, and viral suppression. The HIV care continuum provides a framework that depicts the series of stages a person with HIV engages in from initial diagnosis through their successful treatment with

HIV medication. It shows the proportion of individuals living with HIV or individuals diagnosed with HIV who are engaged at each stage. The HIV care continuum allows recipients and planning groups to measure progress and to direct HIV resources most effectively.

According to recent data from the [2016 Ryan White Services Report \(RSR\)](#) the RWHAP has made tremendous progress toward ending the HIV epidemic in the United States. From 2010 to 2016, HIV viral suppression among RWHAP patients, defined as a patient who had at least one outpatient ambulatory health services visit and at least one viral load test during the measurement year, with the most recent HIV RNA level <200 copies/mL, increased from 69.5 percent to 84.9 percent, and racial/ethnic, age-based, and regional disparities have decreased.¹ These improved outcomes mean more PLWH in the United States will live near normal lifespans and have a reduced risk of transmitting HIV to others.² Such findings underscore the importance of supporting effective interventions for linking PLWH into care, retaining them in care, and helping them adhere to their antiretroviral therapy.

RWHAP recipients are encouraged to assess the outcomes of their programs along this continuum of care. Recipients should work with their community and public health partners to improve outcomes across the HIV care continuum. HAB encourages recipients to use the [performance measures](#) developed for the RWHAP at their local level to assess the efficacy of their programs and to analyze and improve the gaps along the HIV care continuum.

II. Award Information

1. Type of Application and Award

Type of applications sought: New

HRSA will provide funding in the form of a grant.

2. Summary of Funding

HRSA expects approximately \$9,000,000 to be available to fund up to 60 recipients. Successful applicants will receive a partial reimbursement for the costs of uncompensated oral health care services delivered from July 1, 2016 through June 30, 2017. HRSA will distribute funds among eligible applicants, taking into account the number of patients living with HIV served and the unreimbursed oral health care costs incurred by each institution as compared with the total number of patients served and costs incurred by all eligible applicants. The actual amount available will not be determined until enactment of the final FY 2018 federal appropriation. This program notice is subject to the appropriation of funds, and is a contingency action taken to

¹ Health Resources and Services Administration. Ryan White HIV/AIDS Program Annual Client-Level Data Report 2016. <http://hab.hrsa.gov/data/data-reports>. Published December 2017. Accessed December 1, 2017.

² National Institute of Allergy and Infectious Disease (NIAID). Preventing Sexual Transmission of HIV with Anti-HIV Drugs. In: ClinicalTrials.gov [Internet]. Bethesda (MD): National Library of Medicine (US). 2000- [cited 2016 Mar 29]. Available from: <https://clinicaltrials.gov/> NLM Identifier: NCT00074581.

ensure that, should funds become available for this purpose, HRSA can process applications and award funds in a timely manner. The project period is September 1, 2018 through March 31, 2019 (6 months to draw down funds).

All HRSA awards are subject to the Uniform Administrative Requirements, Cost Principles and Audit Requirements at [45 CFR part 75](#).

III. Eligibility Information

1. Eligible Applicants

Applicants are limited to accredited dental schools and other accredited dental education programs, such as dental hygiene programs or those sponsored by a school of dentistry, a hospital, or a public or private institution that offers postdoctoral training in the specialties of dentistry, advanced education in general dentistry, or a dental general practice residency.

2. Cost Sharing/Matching

Cost sharing/matching is not required for this program.

3. Other

HRSA will consider any application that fails to satisfy the deadline requirements referenced in *Section IV.4* non-responsive and will not consider it for funding under this notice.

HRSA will consider any application that fails to include the total unreimbursed costs of oral health care provided to PLWH from July 1, 2016 through June 30, 2017 on the SF-424 application face page as described in Section IV.2.i incomplete, and will deem the application ineligible.

Maintenance of Effort - The recipient must agree to maintain state funding for award activities at a level which is not less than expenditures for such activities during the fiscal year prior to the reimbursement period as authorized by Section 2692(b)(4) of the PHS Act. Complete the Maintenance of Effort information and submit as **Attachment 1**.

NOTE: Multiple applications from an organization are not allowable.

If for any reason (including submitting to the wrong funding opportunity number or making corrections/updates) an application is submitted more than once prior to the application due date, HRSA will only accept your **last** validated electronic submission, under the correct funding opportunity number, prior to the Grants.gov application due date as the final and only acceptable application.

IV. Application and Submission Information

1. Address to Request Application Package

HRSA **requires** you to apply electronically through Grants.gov. You must use the SF-424 application package associated with this NOFO following the directions provided at <http://www.grants.gov/applicants/apply-for-grants.html>.

Effective December 31, 2017 - You **must** use the [Grants.gov Workspace](#) to complete the workspace forms and submit your workspace application package. After this date, you will no longer be able to use PDF Application Packages.

HRSA recommends that you supply an email address to Grants.gov on the grant opportunity synopsis page when accessing the NOFO (also known as “Instructions” on Grants.gov) or application package. This allows Grants.gov to email organizations that supply an email address in the event the NOFO is changed and/or republished on Grants.gov before its closing date. Responding to an earlier version of a modified notice may result in a less competitive or ineligible application. *Please note you are ultimately responsible for reviewing the [Find Grant Opportunities](#) page for all information relevant to desired opportunities.*

2. Content and Form of Application Submission

Section 4 of HRSA’s [SF-424 Application Guide](#) provides instructions.

NOTE: an abstract, project narrative, budget, budget narrative, staffing plan and personnel requirements are not required for the DRP.

You must submit other information outlined in the Application Guide such as the application face page, table of contents, and assurances. You are responsible for reading and complying with the instructions included in HRSA’s [SF-424 Application Guide](#) except where instructed in the NOFO to do otherwise. Applications must be submitted in the English language and must be in the terms of U.S. dollars (45 CFR § 75.111(a)).

See Section 8.5 of the *Application Guide* for the Application Completeness Checklist.

Application Page Limit

The total size of all uploaded files may not exceed the equivalent of **10 pages** when printed by HRSA. The page limit includes all attachments required in the *Application Guide* and this NOFO. Standard OMB-approved forms that are included in the application package do not count in the page limitation. **We strongly urge you to take appropriate measures to ensure your application does not exceed the specified page limit.**

Applications must be complete, within the specified page limit, and validated by Grants.gov under the correct funding opportunity number prior to the deadline to be considered under this notice.

Debarment, Suspension, Ineligibility, and Voluntary Exclusion Certification

- 1) The prospective recipient certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- 2) Failure to make required disclosures can result in any of the remedies described in 45 CFR § 75.371, including suspension or debarment. (See also 2 CFR parts 180 and 376, and 31 U.S.C. 3321).
- 3) Where the prospective recipient is unable to attest to the statements in this certification, an explanation shall be included in Attachment 2: Other Relevant Documents.

See Section 4.1 viii of HRSA's [SF-424 Application Guide](#) for additional information on all certifications.

Program-Specific Instructions

The application package for the DRP is limited to the SF-424 application face page, the Project/Performance Site Location(s) Form, the SF-424B Assurances, and the Grants.gov Lobbying Form.

In addition to application requirements and instructions in Section 4 of HRSA's [SF-424 Application Guide](#), please include the following:

i. SF-424 Face Page

Applicants must enter the total unreimbursed costs of oral health care provided to PLWH from July 1, 2016 through June 30, 2017 in fields 18a and 18g of the SF-424 application face page. These totals must match the amount reported in [Dental Services Report](#) item 23a. **Failure to submit this information will result in an incomplete application and HRSA will deem your application ineligible.**

ii. Attachments

Please provide the following items in the order specified below to complete the content of the application. **Unless otherwise noted, attachments count toward the application page limit.** You must clearly label **each attachment**.

Attachment 1: Maintenance of Effort Documentation

RWHAP Part F DRP funds are not intended to be the sole source of support for oral health care services for PLWH. The RWHAP legislation requires DRP recipients to maintain expenditures of state funds (if any) for DRP-related activities at a level equal to or greater than the fiscal year preceding the DRP reimbursement period. The Maintenance of Effort requirement is important in ensuring that RWHAP funds are used to supplement, not supplant, state funds allotted for oral health care services for PLWH.

You must provide a baseline aggregate expenditure of state funds for the fiscal year prior to the reimbursement period and actuals for the next fiscal year using a chart similar to the one below. As an example, if your fiscal year begins July 1, you would report actual expenditures of state funds for oral health care services for PLWH from July 1, 2015 through June 30, 2016 in

column one. In column two, you would report actual expenditures for the next fiscal year (July 1, 2016 through June 30, 2017).

NON-FEDERAL EXPENDITURES	
<p style="text-align: center;">Applicant's FY Prior to Reimbursement Period (Actual):</p> <p>Actual total State funds expended by the applicant for oral healthcare services for low income PLWH during the FY prior to the reimbursement period.</p> <p>Amount: \$ _____</p>	<p style="text-align: center;">Following Fiscal Year (Actual)</p> <p>Actual total State funds expended by the applicant for oral healthcare services for low income PLWH during the FY immediately following the FY reported in column one.</p> <p>Amount: \$ _____</p>

NOTE: Federal funds including RWHAP Parts A, B, C, and D are not a state funding source and should not be included. If there were no state funds expended, enter zero.

3. Dun and Bradstreet Data Universal Numbering System (DUNS) Number and System for Award Management

You must obtain a valid DUNS number, also known as the Unique Entity Identifier, for your organization/agency and provide that number in the application. You must also register with the System for Award Management (SAM) and continue to maintain active SAM registration with current information at all times during which you have an active federal award or an application or plan under consideration by an agency (unless the applicant is an individual or federal agency that is exempted from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the agency under 2 CFR § 25.110(d)).

HRSA may not make an award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements and, if an applicant has not fully complied with the requirements by the time HRSA is ready to make an award, HRSA may determine that the applicant is not qualified to receive an award and use that determination as the basis for making an award to another applicant.

If you have already completed Grants.gov registration for HRSA or another federal agency, confirm that the registration is still active and that the Authorized Organization Representative (AOR) has been approved.

The Grants.gov registration process requires information in three separate systems:

- Dun and Bradstreet (<http://www.dnb.com/duns-number.html>)

- System for Award Management (SAM) (<https://www.sam.gov>)
- Grants.gov (<http://www.grants.gov/>)

For further details, see Section 3.1 of HRSA's [SF-424 Application Guide](#).

If you fail to allow ample time to complete registration with SAM or Grants.gov, you will not be eligible for a deadline extension or waiver of the electronic submission requirement.

4. Submission Dates and Times

Application Due Date

The due date for applications under this NOFO is March 23, 2018 *at 11:59 p.m. Eastern Time.*

See Section 8.2.5 – Summary of emails from Grants.gov of HRSA's [SF-424 Application Guide](#) for additional information.

5. Intergovernmental Review

The RWHAP DRP is not a program subject to the provisions of Executive Order 12372, as implemented by 45 CFR part 100.

See Section 4.1 ii of HRSA's [SF-424 Application Guide](#) for additional information.

6. Funding Restrictions

The General Provisions in Division H of the Consolidated Appropriations Act, 2017 (P.L. 115-31) apply to this program. Please see Section 4.1 of HRSA's [SF-424 Application Guide](#) for additional information. Note that these or other restrictions will apply in FY 2018, as required by law.

You are required to have the necessary policies, procedures and financial controls in place to ensure that your organization complies with all legal requirements and restrictions applicable to the receipt of federal funding including statutory restrictions on use of funds for lobbying, executive salaries, gun control, abortion, etc. Like those for all other applicable grants requirements, the effectiveness of these policies, procedures and controls is subject to audit.

Program income generated as a result of awarded funds, if any, is considered additive and must be used for otherwise allowable costs to improve access to oral health care services for low income, uninsured, and underserved PLWH and to train dental students, dental hygiene students and dental residents to deliver dental care to PLWH. Please see [45 CFR §75.307](#) and HAB [PCN 15-03 Clarifications Regarding the Ryan White HIV/AIDS Program and Program Income](#) for additional information.

V. Application Review Information

1. Review Criteria

The RWHAP DRP supports all eligible applicants who can document unreimbursed costs of oral health care provided to PLWH.

2. Review and Selection Process

The Division of Community HIV/AIDS Programs will review each application for eligibility including accreditation status, completeness, accuracy, and compliance with the requirements outlined in the NOFO. Grants management officials within HRSA (business and financial) will also review applications for content and response to the application requirements.

HRSA may also consider assessment of risk and the other pre-award activities described in Section 3 below.

Please see Section 5.3 of HRSA's [SF-424 Application Guide](#) for more details.

3. Assessment of Risk and Other Pre-Award Activities

HRSA may elect not to fund applicants with management or financial instability that directly relates to the organization's ability to implement statutory, regulatory or other requirements ([45 CFR § 75.205](#)).

HRSA may review applications for other considerations that include assessment of your management systems, ensuring continued applicant eligibility, and compliance with any public policy requirements, including those requiring just-in-time submissions. HRSA may ask you to submit additional programmatic or administrative information (such as "other support" information) or to undertake certain activities in anticipation of an award. However, even at this point in the process, such requests do not guarantee that HRSA will make an award. Following review of all applicable information, HRSA's approving and business management officials will determine whether HRSA can make an award, if special conditions are required, and what level of funding is appropriate.

Award decisions are discretionary and are not subject to appeal to any HRSA or HHS official or board.

Effective January 1, 2016, HRSA is required to review and consider any information about your organization that is in the [Federal Awardee Performance and Integrity Information System \(FAPIS\)](#). You may review and comment on any information about your organization that a federal awarding agency previously entered. HRSA will consider any of your comments, in addition to other information in [FAPIS](#) in making a judgment about your organization's integrity, business ethics, and record of performance under federal awards when completing the review of risk posed as described in [45 CFR § 75.205 HHS Awarding Agency Review of Risk Posed by Applicants](#).

HRSA will report a determination that an applicant is not qualified to FAPIIS ([45 CFR § 75.212](#)).

4. Anticipated Announcement and Award Dates

HRSA anticipates issuing/announcing awards prior to the start date of September 1, 2018.

VI. Award Administration Information

1. Award Notices

HRSA will issue the Notice of Award prior to the start date of September 1, 2018. See Section 5.4 of HRSA's [SF-424 Application Guide](#) for additional information.

2. Administrative and National Policy Requirements

See Section 2.2 of HRSA's [SF-424 Application Guide](#).

3. Reporting

Award recipients must comply with Section 6 of HRSA's [SF-424 Application Guide](#) and the following reporting and review activities:

- 1) **Dental Services Report (Due on March 23, 2018).** Recipients must electronically complete and submit the [Dental Services Report](#) as a Microsoft Access dataset to Ryan White Data Support at RyanWhiteDataSupport@wrma.com. Information about the Dental Services Report, how it can be downloaded, and instructions for completing the Report can be found at <https://hab.hrsa.gov/program-grants-management/data-reporting-requirements-and-technical-assistance> under "Dental Services Report." Please note the following:
 - HRSA will only accept actual counts of PLWH who received oral health care services from your institution or program as the basis of your application for DRP funding.
 - Item 1: DUNS – must match the DUNS included on your application through Grants.gov.
 - Items 18 and 19: You should only report direct reimbursements from third party payers (public and private) as payment for services provided in Items 18 and 19. You should not report funding from the RWHAP or other grant programs as reimbursements in these items.
 - **Item 23a**: **The total unreimbursed costs of oral health care provided to PLWH from July 1, 2016 through June 30, 2017 that are entered in fields 18a and 18g of the SF-424 application face page must match the amount reported in Dental Services Report item 23a.**
 - Items 23b, 24 -28: Please include narrative responses to items 23b and 24 - 28, not to exceed one page in length for each item. When submitting

electronically in the Dental Services Database Utility, you may enter (or copy and paste) your responses directly into the database utility. Your responses will better inform us about your institution or program; your collaborations in the larger community; your training of students, residents, and providers; and other accomplishments. Your responses will also help us target technical assistance activities, document the value of funds expended, and demonstrate the importance of continued RWHAP funding for oral health care.

If you require any technical assistance obtaining, completing, or submitting the Dental Services Report, please contact the RWHAP Data Support help desk at:

WRMA/CSR Ryan White Project
Toll-Free Help Line: 1-888-640-9356
Monday – Friday, 10 a.m. to 6:30 p.m. ET
E-mail: RyanWhiteDataSupport@wrma.com

Please provide your institution's name to the Technical Assistance Specialist. When submitting a request through e-mail, be sure to include in the message text your institution's name and your position within the organization.

- 2) **Integrity and Performance Reporting.** The Notice of Award will contain a provision for integrity and performance reporting in [FAPIIS](#), as required in [45 CFR part 75 Appendix XII](#).
- 3) **Federal Financial Report (FFR)** – You must submit the FFR to HRSA 90 days after the end of the period of performance.

Progress Reports and the Final Report noted under Section 6 of HRSA's [SF-424 Application Guide](#) are not required for the DRP.

VII. Agency Contacts

You may request additional information regarding business, administrative, or fiscal issues related to this NOFO by contacting:

Patryce Peyden
Grants Management Specialist
Division of Grants Management Operations, OFAM
Health Resources and Services Administration
5600 Fishers Lane, Mailstop 10SWH03
Rockville, MD 20857
Telephone: (301) 443-2277
Fax: (301) 443-9810
Email: ppeden@hrsa.gov

You may request additional information regarding the overall program issues and/or technical assistance related to this NOFO by contacting:

Mahyar Mofidi, DMD, PhD
Captain, United States Public Health Service
Director, Division of Community HIV/AIDS Programs
Attn: RWHAP Part F Dental Reimbursement Program (DRP)
HIV/AIDS Bureau
Health Resources and Services Administration
5600 Fishers Lane, Room 09N07
Rockville, MD 20857
Telephone: (301) 443-2075
Fax: (301) 443-1839
Email: MMofidi@hrsa.gov

You may need assistance when working online to submit your application forms electronically. Always obtain a case number when calling for support. For assistance with submitting the application in Grants.gov, contact Grants.gov 24 hours a day, 7 days a week, excluding federal holidays at:

Grants.gov Contact Center
Telephone: 1-800-518-4726 (International Callers, please dial 606-545-5035)
Email: support@grants.gov
Self-Service Knowledge Base: <https://grants-portal.psc.gov/Welcome.aspx?pt=Grants>

Successful applicants/recipients may need assistance when working online to submit information and reports electronically through HRSA's Electronic Handbooks (EHBs). For assistance with submitting information in HRSA's EHBs, contact the HRSA Contact Center, Monday-Friday, 8 a.m. to 8 p.m. ET, excluding federal holidays at:

HRSA Contact Center
Telephone: (877) 464-4772
TTY: (877) 897-9910
Web: <http://www.hrsa.gov/about/contact/ehbhelp.aspx>

VIII. Other Information

Technical Assistance

HRSA strongly encourages all applicants to participate in a technical assistance webinar for this funding opportunity to ensure the successful submission of the application. The purpose of the webinar is to assist potential applicants in preparing applications that address the requirements of the NOFO.

HRSA has scheduled the following technical assistance webinar:

Day and Date: Tuesday, December 12, 2017

Time: 2 - 4 p.m. ET

Call-In Number: 1-888-324-8127

Participant Code: 9377692

Weblink: https://hrsa.connectsolutions.com/nofo_technical_assistance

Data Verification:

A representative from WRMA/CSR RWHAP Data Support may contact you to verify some of the data you submit within the Dental Services Report. We appreciate your continuing cooperation and assistance to report complete and accurate program data.

IX. Tips for Writing a Strong Application

See Section 4.7 of HRSA's [SF-424 Application Guide](#).