

**U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES**



Bureau of Health Workforce  
Division of Nursing and Public Health

***Nurse Anesthetist Traineeship (NAT) Program***

**Funding Opportunity Number:** HRSA-18-006  
**Funding Opportunity Type:** New, Competing Continuation

**Catalog of Federal Domestic Assistance (CFDA) Number:** 93.124

**NOTICE OF FUNDING OPPORTUNITY**

Fiscal Year 2018

**Application Due Date: February 28, 2018**

*Ensure your SAM.gov and Grants.gov registrations and passwords are current immediately!  
Deadline extensions are not granted for lack of registration.  
Registration in all systems, including SAM.gov and Grants.gov,  
may take up to 1 month to complete.*

**Issuance Date: December 21, 2017**

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Authority: Public Health Service Act, Section 811(a)(2) of the Public Health Service Act (42 U.S.C. 296j(a)(2)).

## EXECUTIVE SUMMARY

The Health Resources and Services Administration (HRSA), Bureau of Health Workforce, Division of Nursing and Public Health is accepting applications for the fiscal year (FY) 2018 Nurse Anesthetist Traineeship (NAT) Program. The purpose of this program is to support eligible entities to meet the cost of traineeships for individuals in nurse anesthesia degree programs. Grants are awarded to accredited institutions that educate registered nurses to become nurse anesthetists; recipient institutions, in turn, disburse funds to students in the form of traineeship support. NAT students may use traineeship funds during the period for which the traineeship is provided for full or partial costs of the tuition and fees, books/e-books, reasonable living expenses (stipends) and to attend workshops or conferences on topics including, but not limited to, reduced opioid use disorder, multi-modal pain management, and enhanced recovery. The funds appropriated for the NAT Program are distributed among all eligible applicant institutions based on a formula. The FY 2018 President's Budget does not request funding for this program. This notice is a contingency action taken to ensure that, should funds become available for this purpose, applications can be processed, and funds awarded in a timely manner. Applicants should note that this program may be cancelled prior to award recommendations.

Funding Opportunity Title:	Nurse Anesthetist Traineeship Program
Funding Opportunity Number:	HRSA-18-006
Due Date for Applications:	February 28, 2018
Anticipated Total Annual Available FY18 Funding:	\$4,850,000
Estimated Number and Type of Award(s):	Up to 80 grants
Estimated Award Amount:	Award amount determined by formula; minimum award amount is \$1,000.
Cost Sharing/Match Required:	No
Project Period/Period of Performance:	July 1, 2018 – June 30, 2019 (1 year)
Eligible Applicants:	Eligible applicants are schools of nursing, nursing centers, academic health centers, State or local governments, and other public or private nonprofit entities determined appropriate by the Secretary.  See <a href="#">Section III-1</a> of this notice of funding opportunity (NOFO), formerly known as the funding opportunity announcement (FOA), for complete eligibility information.

## **Application Guide**

You (the applicant organization/agency) are responsible for reading and complying with the instructions included in HRSA's [SF-424 R&R Application Guide](http://www.hrsa.gov/grants/apply/applicationguide/sf424rrguidev2.pdf), available online at <http://www.hrsa.gov/grants/apply/applicationguide/sf424rrguidev2.pdf>, except where instructed in this NOFO to do otherwise. A short video for applicants explaining the *Application Guide* is available at <http://www.hrsa.gov/grants/apply/applicationguide/>.

## **Technical Assistance**

The following technical assistance webinar has been scheduled to help applicants understand, prepare, and submit an application for this notice of funding opportunity (NOFO). The webinar is scheduled for:

**Day and Date:** Wednesday, January 17, 2018  
**Time:** 1:15 p.m. Eastern Time  
**Adobe Connect Link:** [https://hrsa.connectsolutions.com/nurse\\_anesthetist\\_traineeship\\_ta/](https://hrsa.connectsolutions.com/nurse_anesthetist_traineeship_ta/)  
**Call-In Number:** 888-593-8430  
**Participant Code:** 3083287

The webinar will be recorded - replays are generally available one hour after the call ends.

**Playback Number:** 800-925-4166; toll 402-220-4167  
**Passcode:** 0075  
**End date:** March 17, 2018 at 11:59 p.m. (ET)

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## I. Program Funding Opportunity Description

### 1. Purpose

This notice solicits applications for the fiscal year (FY) 2018 Nurse Anesthetist Traineeship (NAT) Program.

#### Program Purpose

The purpose of this program is to support eligible entities to meet the cost of traineeships for individuals in Nurse Anesthesia degree programs. Nurse Anesthetists are on the front lines of the opioid epidemic, especially in rural areas, where they are often the sole provider of anesthesia services. As part of their training, these individuals learn about multi-modal pain management and opioid addition and treatment, which are a key part of helping communities address the opioid crisis.

Grants are awarded to accredited institutions that educate registered nurses to become nurse anesthetists; recipient institutions, in turn, disburse funds to students in the form of traineeship support. The funds for the NAT Program are distributed among all eligible applicant institutions based on a formula.

This funding opportunity will help address U.S. Department of Health and Human Services' (HHS) clinical priority of addressing opioid abuse by providing funds to support Student Registered Nurse Anesthetists (SRNAs) training or continuing education related to pain management, opioid abuse prevention and treatment. SRNAs may use traineeship funds during the period for which the traineeship is provided for full or partial costs of the tuition and fees, books/e-books, reasonable living expenses (stipends) and to attend workshops or conferences on topics including, but not limited to, reduced opioid abuse, multi-modal pain management, and recovery.

#### Program Requirements

Successful applicants will be required to conduct the following activities:

1. **Identify eligible students** enrolled in its accredited, full-time graduate-level nurse anesthesia degree programs;
2. **Provide traineeship awards** to those eligible students (minimum \$1,000 and maximum \$22,000 per student) consistent with terms outlined in Section II.2 (Summary of Funding); and
3. **Collect and report student and graduate-level data** to allow for accurate and timely reporting of required performance measures.

#### Funding Preference

As authorized by Section 805 of the Public Health Service Act (42 U.S.C. § 296d), funding preference shall be given to applicants with projects that will substantially benefit rural or underserved populations, or help meet public health nursing needs in State or local health departments.

**To be considered for the Statutory Funding Preference, you must supply all supporting data in the NAT Program Specific Data Forms (Table 2).** Refer to *Section V.2* of this funding opportunity for additional guidance on this funding preference.

### Special Consideration

As authorized by Section 811(g)(2) of the Public Health Service Act (42 U.S.C. § 296j(g)(2)), special consideration shall be given to an eligible entity that agrees to expend the award to train advanced education nurses who will practice in health professional shortage areas (HPSAs).

**To be considered for the Special Consideration, you must supply all supporting data in the NAT Program Specific Data Forms (Table 2).** Refer to *Section V.2* of this funding opportunity for additional guidance on this statutory funding factor.

## **2. Background**

### Legislation

This program is authorized by Title VIII, Section 811(a)(2) of the Public Health Service Act, (42 U.S.C. 296j(a)(2)).

### Role of Certified Registered Nurse Anesthetists (CRNAs) in addressing opioid abuse in rural areas

HRSA strives to improve health and achieve health equity by strengthening the health workforce and connecting skilled professionals to communities in need. In October 2017, the President declared a public health emergency to address the national opioid crisis.<sup>1</sup> According to the American Society of Addiction Medicine, 1.9 million Americans age 12 and older had a substance use disorder.

While every state in the nation has been impacted by this epidemic, rural states such as New Hampshire, Kentucky, Ohio, and West Virginia are most affected.<sup>2,3</sup> CRNAs are at the frontline of the opioid crisis because they are more likely to practice in rural areas where the opioid crisis is most acute. In fact, CRNAs are the sole anesthesia providers in more than many rural hospitals in the United States.

Nurse Anesthesia programs including training students in a holistic approach to pain management and patient care to prevent drug overdoses and death, opioid abuse and substance use disorder.<sup>4</sup> This can include training in multimodal pain management providing “a range of multiple and different types of therapies that may include medical,

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<sup>1</sup> HHS Acting Secretary Declares Public Health Emergency to Address National Opioid Crisis <https://www.hhs.gov/about/news/2017/10/26/hhs-acting-secretary-declares-public-health-emergency-address-national-opioid-crisis.html>

<sup>2</sup> Centers for Disease Control (December 30, 2016) Increases in Drug and Opioid-Involved Overdose Deaths — United States, 2010–2015, Retrieved from <https://www.cdc.gov/mmwr/volumes/65/wr/pdfs/mm655051e1.pdf>

<sup>3</sup> Harvard Business Review. (October 26, 2017). To Combat the Opioid Epidemic, We Must Be Honest About All Its Causes. Retrieved from <https://hbr.org/2017/10/to-combat-the-opioid-epidemic-we-must-be-honest-about-all-its-causes>

<sup>4</sup> American Association of Nurse Anesthetists. (2016, September 22). Holistic Approach to Pain Management Helps Curb Opioid Overuse. Retrieved from <https://www.aana.com/news/news-detail/2017/05/17/holistic-approach-to-pain-management-helps-curb-opioid-overuse>

surgical, psychological, behavioral, and integrative approaches as needed.”<sup>5</sup> In addition, these programs regularly use tools like the Substance Abuse and Mental Health Services Administration (SAMHSA) Providers’ Clinical Support System For Opioid Therapies in supporting the training of the Nurse Anesthesia students.<sup>6</sup>

By educating and providing clinical training for NAT students in opioid addiction management and treatment, the NAT award recipients will be supporting HHS’s priority to combat the opioid abuse epidemic.

### 3. Program Definitions

The following definitions apply to the NAT Program for Fiscal Year 2018.

1. **New Funding Opportunity Type** is an application that is being submitted to HRSA for the first time and has not previously received an NAT award.
2. **Competing Continuation Funding Opportunity Type** is an application or an award made for additional funding/budget period for a project with a projected completion date, through a competing process.
3. **Health Professional Shortage Areas (HPSAs)**<sup>7</sup> is a federal designation used to identify areas, populations, and facilities, which have a shortage of either primary care, dental, and/or mental health providers as measured by the ratio of available discipline-specific providers to: the population of the area; a specific population group; or the number of those served by the facility. All federally qualified health centers and rural health clinics, as defined in section 1861(aa) of the Social Security Act (42 U.S.C. 1395x(aa)) and that meet the requirements of section 334 in PHSA, (related to charging for services,) shall be automatically designated as having such a shortage. More information on the HPSA criteria can be found at: <http://bhw.hrsa.gov/shortage/hpsas/designationcriteria/designationcriteria.html>.
4. **New Appointment** means the appointment of a student to receive NAT funds during the current budget/project year who has not received NAT support during any previous budget/project period.
5. **Reappointment** means any appointment of a student to receive NAT funds during the current budget/project year who has received NAT support during any previous budget/project period(s).
6. **Rural area**<sup>8</sup> is a geographical area located in a non-metropolitan county, or an area located in a metropolitan county designated by the Federal Office of Rural Health Policy as being considered rural.
7. **Underserved Area** is a geographic location or population of individuals that is eligible for designation by the federal government as a Health Professional Shortage Area, Medically Underserved Area, Medically Underserved Population, or Governor’s Certified Shortage Area for Rural Health Clinic purposes. As an umbrella term, Medically Underserved Community (MUC) also includes populations such as

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<sup>5</sup> National Pain Strategy: A Comprehensive Population Health-Level Strategy for Pain. The Interagency Pain Research Coordinating Committee, National Institutes of Health, 2016.

<sup>6</sup> Providers’ Clinical Support System for Opioid Therapies <https://pcss-o.org/> Accessed November 7, 2017

<sup>7</sup> See HRSA’s HPSA Finder Tool at <https://datawarehouse.hrsa.gov/tools/analyzers/geo/ShortageArea.aspx>

<sup>8</sup> More information can be found at: [http://www.hrsa.gov/ruralhealth/policy/definition\\_of\\_rural.html](http://www.hrsa.gov/ruralhealth/policy/definition_of_rural.html). Note: To determine whether a geographical area is considered rural, go to HRSA’s Rural Health Grants Eligibility Analyzer.

homeless individuals, migrant or seasonal workers, and residents of public housing. More information on HRSA shortage designations is available at: <http://www.hrsa.gov/shortage/>.

A glossary containing general definitions for terms used throughout the Bureau of Health Workforce can be located at the [Health Workforce Glossary](#).

## II. Award Information

### 1. Type of Application and Award

Type(s) of applications sought: New and Competing Continuation

Funding will be provided in the form of a grant.

### 2. Summary of Funding

Approximately \$4,850,000 is expected to be available in FY 2018 to fund approximately eighty (80) recipients. Awards will be distributed among all eligible institutions based on a formula calculation using data supplied by applicants in the NAT Program Specific Data Forms (see appendix). **Applicants that fail to submit this information will not be considered for funding.** The actual amount available will not be determined until enactment of the final FY 2018 federal appropriation. The FY 2018 President's Budget does not request funding for this program. This program notice is subject to the appropriation of funds, and is a contingency action taken to ensure that, should funds become available for this purpose, applications can be processed, and funds can be awarded in a timely manner. Current recipients of an NAT award must submit a New/Competing Continuation application (see *program definitions in Section VIII*) for each annual open competition to be considered for funding beyond the previous project period.

The project period is July 1, 2018 through June 30, 2019 (1 year).

Allowable costs are limited to traineeship support only, with a minimum award amount of \$1,000 per student and not to exceed \$22,000 per student. A trainee may be appointed at the beginning of any academic period, including summer session, which falls within the budget period specified by the current Notice of Award (NOA).

Traineeship support may cover the following:

- Full or partial tuition and fees;
- Stipends, i.e., reasonable living expenses; and
- Required textbooks (including e-Books).

All HRSA awards are subject to the Uniform Administrative Requirements, Cost Principles and Audit Requirements at [45 CFR part 75](#).

Indirect costs are not authorized under this award.

### III. Eligibility Information

#### 1. Eligible Applicants

Eligible applicants are schools of nursing, nursing centers, academic health centers, State or local governments, and other public or private nonprofit entities determined appropriate by the Secretary.

Foreign entities are not eligible for this HRSA award.

Individuals are not eligible to apply to the NAT Program funding opportunity.

Any school(s) of nursing affiliated with this application must be accredited to provide graduate nurse anesthesia education at the time of application – and for the duration of the award – by the Council on Accreditation of Nurse Anesthesia Educational Programs. Applicants must submit official documentation of accreditation in **Attachment 1** for all affiliated nursing programs. Applicants who fail to submit accreditation documentation **will be considered nonresponsive and deemed ineligible under this funding announcement.**

In addition to the 50 states, the District of Columbia, Guam, the Commonwealth of Puerto Rico, the Northern Mariana Islands, American Samoa, the U.S. Virgin Islands, the Federated States of Micronesia, the Republic of the Marshall Islands, and the Republic of Palau may apply. Tribes and Tribal organizations may apply for these funds, if otherwise eligible.

#### 2. Cost Sharing/Matching

Cost sharing/matching is not required for this program.

#### 3. Other

##### **Due Date**

Any application that fails to satisfy the deadline requirements referenced in *Section IV.4* will be considered non-responsive and will not be considered for funding under this notice.

##### **Maintenance of Effort (MoE)**

The recipient must agree to maintain non-federal funding for award activities at a level which is not less than expenditures for such activities during the fiscal year prior to receiving the award, as required by Section 803(b) of the Public Health Service Act. Complete the Maintenance of Effort document and submit as **Attachment 2**.

## Multiple Applications

Multiple applications from an organization are not allowable; however, applicants can submit one application per campus (must have unique DUNS numbers). A campus is defined as a division of a university that has the same name yet is separate with its own grounds, buildings (e.g., school of nursing) and faculty. For example, the University of Homestate at Smalltown and the University of Homestate at Anytown can each submit an application for this program.

If for any reason (including submitting to the wrong funding opportunity number or making corrections/updates), an application is submitted more than once prior to the application due date, HRSA will only accept your last validated electronic submission, under the correct funding opportunity number, prior to the Grants.gov application due date as the final and only acceptable application.

## Beneficiary Eligibility Requirements

To receive NAT traineeship support from a recipient institution, an individual must be

- Enrolled full-time in an accredited course of study leading to a graduate degree in nurse anesthesia and
- A citizen of the United States, a non-citizen national, or a foreign national having in his/her possession a visa permitting permanent residence in the United States.
- Eligible to sit for the certification examination administered by the American Association of Nurse Anesthetists Council on Certification of Nurse Anesthetists to become a Certified Registered Nurse Anesthetist upon program completion.

NOTE: Individuals on temporary student visas are **not eligible** to receive NAT traineeship support.

## Length of Support

- A trainee may be appointed at the beginning of any academic period, including a summer session, which falls within the budget period specified by the current Notice of Award (NoA).
- Any **new appointment** (*see program definitions in Section VIII*) must be made for a period of not fewer than nine months and not to exceed a period of 12 months. The only exception to the minimum appointment is to allow a student to complete the program.
- Trainees may receive a **reappointment** (*see program definitions in Section VIII*).
- The cumulative traineeship support may not exceed 36 months and must be continuous from the start of the initial appointment.

## Completeness and Eligibility

Failure to include all required documents as part of the application may result in an application being considered incomplete or non-responsive. **Applications received without the appropriate tables will be considered non-responsive to the NOFO and will not be considered for funding under this notice.**

## IV. Application and Submission Information

### 1. Address to Request Application Package

HRSA **requires** you to apply electronically through Grants.gov. You must download the SF-424 Research and Related (R&R) application package associated with this NOFO following the directions provided at <https://www.grants.gov/applicants/apply-for-grants.html>.

**Effective December 31, 2017** – You **must** use the [Grants.gov Workspace](#) to complete the workspace forms and submit your application workspace package. After this date, you will no longer be able to use PDF Application Packages.

HRSA recommends that you supply an email address to Grants.gov on the grant opportunity synopsis page and when accessing the NOFO (also known as “instructions” on Grants.gov) or application package. This allows Grants.gov to email organizations that supply an email address in the event the NOFO is changed and/or republished on Grants.gov before its closing date. Responding to an earlier version of a modified notice may result in a less competitive or ineligible application. *Please note, you are ultimately responsible for reviewing the [Find Grant Opportunities](#) page for all information relevant to desired opportunities.*

### 2. Content and Form of Application Submission

Section 4 of HRSA’s [SF-424 R&R Application Guide](#) provides instructions for the budget, budget justification, staffing plan and personnel requirements, assurances, certifications, and abstract. For the NAT Program, budgets and staffing plans are not required. You must submit the information outlined in the [SF-424 R&R Application Guide](#) in addition to the program specific information below. You are responsible for reading and complying with the instructions included in HRSA’s [SF-424 R&R Application Guide](#) except where instructed in the NOFO to do otherwise. Applications must be submitted in the English language and must be in terms of U.S. dollars (45 CFR § 75.111(a)).

See Section 8.5 of the [SF-424 R&R Application Guide](#) for the Application Completeness Checklist.

#### **Application Page Limit**

The total size of all uploaded files should not exceed the equivalent of **30 pages** when printed by HRSA. The page limit includes the abstract, project narrative, attachments including biographical sketches (biosketches), and letters of commitment and support required in HRSA’s [SF-424 R&R Application Guide](#) and this NOFO. For the NAT Program, letters of commitment and support are not required. Standard OMB-approved forms that are included in the application package do NOT count in the page limitation. Biographical Sketches **do** count in the page limitation. Indirect Cost Rate Agreement and proof of nonprofit status (not applicable for NAT) will not be counted in the page limit. **We strongly urge you to take appropriate measures to ensure your application does not exceed the specified page limit.**

**Applications must be complete, within the specified page limit, and validated by Grants.gov under the correct funding opportunity number prior to the due date to be considered under this notice.**

**Debarment, Suspension, Ineligibility, and Voluntary Exclusion Certification**

- 1) The prospective recipient certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- 2) Failure to make required disclosures can result in any of the remedies described in 45 CFR § 75.371, including suspension or debarment. (See also 2 CFR parts 180 and 376, and 31 U.S.C. 3321).
- 3) Where the prospective recipient is unable to attest to any of the statements in this certification, an explanation shall be included in Attachment 4: Other Relevant Documents.

See Section 4.1 viii of HRSA's [SF-424 R&R Application Guide](#) for additional information on all certifications.

**Program-Specific Instructions**

In addition to application requirements and instructions in Section 4 of HRSA's [SF-424 R&R Application Guide](#) (including the budget, budget justification, staffing plan and personnel requirements, assurances, certifications, and abstract – a budget is not required for the NAT Program), please include the following:

***i. Project Abstract***

See Section 4.1.ix of HRSA's [SF-424 R&R Application Guide](#).

The Abstract must include:

1. A brief overview of the project as a whole;
2. Specific, measurable objectives that the project will accomplish;
3. How the proposed project will be accomplished, i.e., the "who, what, when, where, why and how" of a project.

***ii. Project Narrative***

This section provides a comprehensive framework and description of all aspects of the proposed project. It should be succinct, self-explanatory and well organized so that reviewers can understand the proposed project.

Successful applications will contain the information below. Please use the following section headers for the narrative:

▪ *PURPOSE AND NEED*

This section provides a comprehensive framework and description of all aspects of the proposed project. It should be succinct, self-explanatory and well organized so that reviewers can understand the proposed project. Successful applications must describe the purpose and need for the proposed project, including:

- Applicant institution's vision and mission statements, particularly as relates to the HRSA and BHW mission and the purpose of the NAT Program;
- Community served, including demographics, health status, social determinants of health, unmet health care needs, and barriers to care;
- The applicant organization's strategy to address substance use disorder;
- The NAT Program's strategy to prepare HRSA-supported students in experiential training or didactic and clinical experiences to address substance use disorder;
- Current health care delivery system and nursing workforce data;
- Availability and delivery of health care and related services and the factors that impact the strengths and weaknesses of that care system; and
- Characteristics of your particular nurse anesthesia program and student population – to include the success (pass) rate of your graduates on the national certification examination from the American Association of Nurse Anesthetists (AANA) Council on Certification of Nurse Anesthetists – and the projected impact that this award would have on both.

▪ *RESPONSE TO PROGRAM PURPOSE.*

▪ *(a) METHODOLOGY/APPROACH*

In this section, you must propose the methods that will be used to address the community and system needs (identified in the Purpose and Need section above) and meet the program requirements (described in the Program Purpose section above).

Specifically, you must

- Identify clear strategies and/or activities to address the community and system needs identified above;
- Explain the rationale and evidence base behind proposed activities;
- Present a clear connection between the identified needs, the proposed activities, the projected outcome measures relative to NAT Program purpose, and the expected impact on the community;
- Describe how trainees will be selected and where they will train, particularly those clinical training sites affiliated with the proposed project that are located in HPSAs, or that benefit rural or underserved populations;<sup>9</sup> and
- Describe the approach to making awards to trainees, e.g., timing/frequency of award(s), amount.

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<sup>9</sup> See HRSA's HPSA Finder Tool at <https://datawarehouse.hrsa.gov/tools/analyzers/geo/ShortageArea.aspx>

- *(b) WORK PLAN*

You must provide a detailed work plan that demonstrates your experience implementing a project of the proposed scope. You must state objectives and sub-objectives that are specific, measurable, achievable, realistic, and time-framed and clearly explain how they will be implemented. A sample work plan can be found here:

<http://bhw.hrsa.gov/grants/technicalassistance/workplanteplan.docx>.

The work plan must include:

- Goals of the project (including objectives and sub-objectives);
- Responsible entity/entities (i.e., key staff and partners);
- Activities;
- Timeline;
- Deliverables and/or products; and
- Proposed outcomes including the number of future CRNAs who will be trained each project year.

- *(c) RESOLUTION OF CHALLENGES*

Discuss likely challenges and anticipated major barriers in the design and implementation of the activities described in the work plan and approaches that you will use to resolve such challenges. Describe how you monitor progress towards program objectives and strategies to address challenges or obstacles. Challenges discussed should be specific to the proposed project and relate to either the overall goal(s) or objective(s) proposed within the work plan.

- *IMPACT*

- *(a) Evaluation and Technical Support Capacity*

You must describe your plan for program performance. This plan must monitor ongoing processes and progress toward meeting program goals and objectives and describe how the unique needs of target populations of the communities served are routinely assessed and improved. The evaluation plan must, at a minimum, assess the success of the award-funded efforts and include a continuous quality improvement component for the funded activities. The evaluation plan must include descriptions of the inputs (e.g., key evaluation staff and organizational support, collaborative partners, and other resources); key processes; variables to be measured; expected outcomes of the funded activities; and a description of how all key evaluative measures will be reported. You must demonstrate evidence that the evaluative measures selected will be able to assess: 1) the extent to which the program objectives have been met, and 2) the extent to which these can be attributed to the project.

Programs must report on their findings in their Annual Performance Report. You also must describe the systems and processes that will support the organization's collection of HRSA's performance measurement requirements for this program. This includes your

capacity to track, validate, and report required performance measures to allow for accurate and timely reporting of project outcomes to HRSA. The following link includes examples of the required program performance measures for this program:

<http://bhwh.hrsa.gov/grants/reporting/index.html>.

▪ *(b) Project Sustainability*

You must provide a clear sustainability plan for the project after the period of funding ends, including a description of specific actions to:

- Support all program requirements beyond the federal investment;
- Leverage past program participants for future training and partnership opportunities;
- Identify and disseminate key project results and best practices to appropriate audiences; and
- Forecast likely challenges in sustaining the program, and outline approaches to resolve such challenges.

▪ *ORGANIZATIONAL INFORMATION, RESOURCES AND CAPABILITIES*

Applicants must describe their capacity to effectively manage the programmatic, fiscal, and administrative aspects of the proposed project. In particular, succinctly describe the following:

- Your organization's mission and structure, scope of current activities, and an organizational chart, and describe how these all contribute to the ability of the organization to conduct the program requirements and meet program expectations;
- Program and/or individual characteristics – to include partnerships between academia and practice partners and/or community organizations – that you feel uniquely positions your organization to successfully implement this program and
- Evidence of past performance of your organization and the Project Director successfully implement work similar to the objectives of the NAT Program.

A biographical sketch for the Project Director (PD) and any other key faculty/staff (See Section IV.2.vi for full list of required attachments) must be uploaded as Attachment 3. Include biographical sketches for persons occupying key positions, not to exceed TWO pages in length each.

Biographical sketches, not exceeding two pages per person, should include the following:

- Senior/key personnel name
- Position Title
- Education/Training - beginning with baccalaureate or other initial professional education, such as nursing, including postdoctoral training and residency training if applicable:
  - Institution and location
  - Degree (if applicable)
  - Date of degree (MM/YY)
  - Field of study

- **Section A (required) Personal Statement.** Briefly describe why the individual's experience and qualifications make him/her particularly well-suited for his/her role (e.g., PD/PI) in the project that is the subject of the award.
- **Section B (required) Positions and Honors.** List in chronological order previous positions, concluding with the present position. List any honors. Include present membership on any Federal Government advisory committee.
- **Section C (optional) Peer-reviewed publications or manuscripts in press (in chronological order).** You are encouraged to limit the list of selected peer-reviewed publications or manuscripts in press to no more than 15. Do not include manuscripts submitted or in preparation. The individual may choose to include selected publications based on date, importance to the field, and/or relevance to the proposed research. Citations that are publicly available in a free, online format may include URLs along with the full reference (note that copies of publicly available publications are not acceptable as appendix material).
- **Section D (optional) Other Support.** List both selected ongoing and completed (during the last three years) projects (Federal or non-Federal support). Begin with any projects relevant to the project proposed in this application. Briefly indicate the overall goals of the projects and responsibilities of the Senior/Key Person identified on the Biographical Sketch.

### ***iii. Budget***

The NAT Program is a formula-based grant program that does not require submission of a budget.

The General Provisions in Division H of the Consolidated Appropriations Act, 2017 (P.L. 115-31) apply to this program. Please see Section 4.1 of HRSA's [SF-424 R&R Application Guide](#) for additional information. Note that these or other restrictions will apply in FY 2018, as required by law.

### ***iv. Budget Justification Narrative***

The NAT Program is a formula-based grant program that does not require submission of a Budget Justification Narrative.

### ***v. NAT Program Specific Data Forms***

As part of the application submitted through Grants.gov, applicants must also complete and electronically submit the NAT Program Specific Data Forms by the established and published application due date. **The NAT Program Specific Data Forms are essential to determining the award calculation.** These NAT Program Specific Data Forms are part of the electronic Grants.gov application package. Copies of the NAT Program Specific Data Forms (NAT Tables) are included for reference as an appendix to this NOFO; however, the tables must be completed online as a part of the Grants.gov application package.

**vi. Attachments**

Please provide the following items in the order specified below to complete the content of the application. **Unless otherwise noted, attachments count toward the application page limit.** Indirect cost rate agreements and proof of nonprofit status (not applicable for the NAT Program) will not count toward the page limit. **Each attachment must be clearly labeled.**

*Attachment 1: Accreditation Documentation (Required)*

*Approval Documentation (If Applicable)*

The applicant organization must provide for all affiliated nursing programs: (1) a statement that they hold continuing accreditation from the relevant accrediting body and are not on probation, (2) the name of the accrediting body, (3) the date of initial accreditation, (4) the date of the next expected accrediting body review (or expiration date of current accreditation), and (5) a web link to the accreditation information on the accrediting body website (if available). The full letter of accreditation is not required. Applicants on provisional accreditation status must provide proof of this status. Information that cannot be verified at the accrediting body website and applications that do not include the required accreditation documentation as specified in this NOFO will be **considered nonresponsive and deemed ineligible under this funding announcement.**

The applicant organization must provide full documentation of all approvals (if applicable) needed to enroll students into a new graduate program (i.e. Doctor of Nursing Practice (DNP/DrNP), Doctor of Nurse Anesthesia Practice (DNAP), Doctor of Philosophy (PhD)). This includes approval from the school, the college/university and the State Board of Nursing, as appropriate. The documentation should be, for example, in the form of meeting minutes, a letter from the State Board of Nursing, or a letter from the Faculty Senate or State Finance Board as appropriate for the school. Applications that do not include the approval documentation (if applicable) as specified in this NOFO will be **considered nonresponsive and deemed ineligible under this funding announcement.**

*Attachment 2: Maintenance of Effort Documentation (Required)*

You must provide a baseline aggregate expenditure for the prior fiscal year and an estimate for the next fiscal year using a chart similar to the one below. HRSA will enforce statutory MOE requirements through all available mechanisms.

NON-FEDERAL EXPENDITURES	
FY 2017 (Actual) Actual FY2017 non-federal funds, including in-kind, expended for activities proposed in this application.  Amount: \$_____	FY 2018 (Estimated) Estimated FY2018 non-federal funds, including in-kind, designated for activities proposed in this application.  Amount: \$_____

*Attachment 3: Biographical Sketch of Project Director (Required)*

Include a biographical sketch for the Project Director, not to exceed two pages in length.

*Attachment 4: Other Relevant Documents (If applicable)*

### **3. Dun and Bradstreet Universal Numbering System (DUNS) and System for Award Management (SAM)**

You must obtain a valid DUNS number, also known as the Unique Entity Identifier for your organization/agency and provide that number in your application. You must also register with the System for Award Management (SAM) and continue to maintain active SAM registration with current information at all times during which you have an active federal award or an application or plan under consideration by an agency (unless the applicant is an individual or Federal agency that is exempted from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the agency under 2 CFR § 25.110(d)).

HRSA may not make an award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements and, if an applicant has not fully complied with the requirements by the time HRSA is ready to make an award, HRSA may determine that the applicant is not qualified to receive an award and use that determination as the basis for making an award to another applicant.

If you have already completed Grants.gov registration for HRSA or another federal agency, confirm that the registration is still active and that the Authorized Organization Representative (AOR) has been approved.

The Grants.gov registration process requires information in three separate systems:

- Dun and Bradstreet (<http://www.dnb.com/duns-number.html>)
- System for Award Management (SAM) (<https://www.sam.gov>)
- Grants.gov (<http://www.grants.gov/>)

For further details, see Section 3.1 of HRSA's [SF-424 R&R Application Guide](#).

**If you fail to allow ample time to complete registration with SAM or Grants.gov, you will not be eligible for a deadline extension or waiver of the electronic submission requirement.**

### **4. Submission Dates and Times**

#### **Application Due Date**

The due date for applications under this NOFO is *February 28, 2018 at 11:59 p.m. ET*.

See Section 8.2.5 – Summary of emails from Grants.gov in HRSA's [SF-424 R&R Application Guide](#) for additional information.

## 5. Intergovernmental Review

The Nurse Anesthetist Traineeship Program is not a program subject to the provisions of Executive Order 12372, as implemented by 45 CFR 100.

See Section 4.1 ii of HRSA's [SF-424 R&R Application Guide](#) for additional information.

## 6. Funding Restrictions

You may request funding for a period of performance of 1 year in direct costs only. The FY 2018 President's Budget does not request funding for this program. This program notice is subject to the appropriation of funds, and is a contingency action taken to ensure that, should funds become available for this purpose, applications can be processed, and funds awarded in a timely manner.

Funds under this notice may not be used for purposes specified in HRSA's [SF-424 R&R Application Guide](#).

NAT funds may only be used to provide traineeships (minimum \$1,000 and maximum \$22,000 per eligible student) to eligible students enrolled in accredited, graduate-level nurse anesthesia degree programs. Traineeship funds are to be used during the period for which the traineeship is provided for (1) full or partial costs of the tuition and fees, books/e-books, reasonable living expenses (stipends) and (2) to attend workshops or conferences on topics including, but not limited to, reduced opioid abuse, multi-modal pain management, and recovery.

Funds may not be used for:

1. Trainee travel
2. Trainee daily commuting costs
3. Non-trainees' expenses e.g. personnel costs-staff salaries, consultant costs, equipment, research supplies, travel expenses for the faculty, et cetera.
4. Indirect (F&A) Costs

The General Provisions in Division H of the Consolidated Appropriations Act, 2017 (P.L. 115-31) apply to this program. Please see Section 4.1 of HRSA's [SF-424 R&R Application Guide](#) for additional information. Note that these or other restrictions will apply in FY 2018, as required by law.

You are required to have the necessary policies, procedures and financial controls in place to ensure that your organization complies with all legal requirements and restrictions applicable to the receipt of federal funding including statutory restrictions on use of funds for lobbying, executive salaries, gun control, abortion, etc. Like those for all other applicable grants requirements, the effectiveness of these policies, procedures and controls is subject to audit.

## Termination of Trainees

The recipient institution is responsible for monitoring the academic success of each trainee and shall ensure the termination of traineeship support under the NAT program in cases where the trainee:

- Is unable to complete the program of study for which the traineeship was awarded;
- Withdraws from the institution prior to the scheduled completion of the program;
- Fails to meet the predetermined academic standards of the institution; or
- Requests to terminate NAT Program support.

The traineeship is not transferable from the recipient institution that provided the support. An appointment may be provided by more than one institution if the student who has a traineeship at one institution receives an appointment in another institution, but only if the cumulative traineeship support received does not exceed 36 months.

## V. Application Review Information

### 1. Review Criteria

The NAT Program is a formula-based grant program that does not undergo a formal Objective Review. Procedures for assessing the technical merit of applications have been instituted to provide an internal review of applications and to assist the applicant in understanding the standards against which each application will be reviewed. HRSA is responsible for the review of each application for completeness and eligibility, including accreditation documentation, Project Director qualifications, accuracy (including the data reported on the NAT Program Specific Data Forms and all required documents), and compliance with the requirements outlined in this NOFO. NAT Program funds are distributed among eligible entities as formula-payment based grants according to data supplied in the application.

HRSA will calculate FY 2018 award amounts to schools based on the steps below.

- Step 1.** HRSA determines the number of applicants that meet the funding factors (Statutory Funding Preference and Special Consideration). The total amount allocated for the funding factors is subtracted from the total funds available.
- Step 2.** The cost (dollar) per eligible trainee is calculated by dividing the remaining balance of funds available by the total number of enrollees for all eligible applicants.
- Step 3.** The award given to each applicant is calculated by multiplying the cost (dollar) per eligible trainee by the total number of full-time students (Master's - Doctoral) plus the amount for each funding factor (Statutory Funding Preference \$1,000 + Special Consideration \$1,000) that is met.
- Step 4.** Recipients (schools) will then disburse traineeship awards that are no less than \$1,000 and no greater than \$22,000 to eligible full-time NAT students.

You are reminded that failure to include all required documents as part of the application may result in an application being considered incomplete or non-responsive. **Applications received without the appropriate tables will be considered non-responsive to the NOFO and will not be considered for funding under this announcement.**

## 2. Review and Selection Process

The funds appropriated for the NAT Program are distributed among eligible participating institutions as a formula-based payment grant. Applicants are required to provide program data including student enrollment, previous traineeship support (as applicable), and graduate employment status. Program data reported in the NAT Program Specific Data Forms are used to determine funding amounts. All required NAT Program Specific Data Forms must be submitted electronically with the application in Grants.gov.

HRSA may also consider assessment of risk and the other pre-award activities described in Section 3 below.

Please see Section 5.3 of HRSA's [SF-424 R&R Application Guide](#) for more details.

Funding Factors:

The NAT Program has two funding factors, the Statutory Funding Preference and Special Consideration that are described below.

### Statutory Funding Preference

This program provides a funding preference as authorized by Section 805 of the Public Health Service Act (42 U.S.C. § 296p) where a qualified applicant demonstrates that they “will substantially benefit rural or underserved populations, or help meet public health nursing needs in State or local health departments.” Qualified applicants will demonstrate a high rate of graduates from the preceding academic year (AY) 2016-17 currently employed in clinical practice sites designated a rural or underserved settings, including State or local health departments, **as calculated based on data supplied in the NAT Program Specific Data Forms.**

For the purpose of this funding announcement, “high rate” is defined as a **minimum of 60 percent of graduates** in AY2016-17 employed in rural or underserved clinical practice sites.

Applicants that qualify for the preference will receive a favorable financial adjustment of the NAT formula used to ultimately determine the amount of the NAT award. Applications that do not receive a funding preference will receive full and equitable consideration during the review process.

### Special Consideration

This program includes special consideration as authorized by Section 811(g)(2) of the Public Health Service Act (42 U.S.C. § 296j(g)(2)) an eligible entity that agrees to expend the award to train CRNA who will practice in Health Professional Shortage Areas (HPSAs), as designated under PHS Act Section 332. Qualified applicants will demonstrate a high rate of graduates from the preceding academic year (AY) 2016-17 currently employed in HPSAs, as calculated based on data supplied in the NAT Program Specific Data Forms.

For the purpose of this funding announcement, “high rate” is defined as a **minimum of 60 percent of graduates** in AY2016-17 employed in HRSA-designated HPSAs.

For more information, see HRSA’s HPSA Finder Tool at <https://datawarehouse.hrsa.gov/tools/analyzers/geo/ShortageArea.aspx>.

Applicants that qualify for the special consideration will receive a favorable financial adjustment of the NAT formula used to ultimately determine the amount of the NAT award. Applications that do not qualify for the special consideration will receive full and equitable consideration during the review process.

### **3. Assessment of Risk and Other Pre-Award Activities**

HRSA may elect not to fund applicants with management or financial instability that directly relates to the organization’s ability to implement statutory, regulatory or other requirements ([45 CFR § 75.205](#)).

Applications receiving a favorable review are reviewed for other considerations that include past performance, as applicable, assessment of your management systems, ensuring continued applicant eligibility, and compliance with any public policy requirements, including those requiring just-in-time submissions. You may be asked to submit additional programmatic or administrative information or to undertake certain activities in anticipation of an award. However, even at this point in the process, such requests do not guarantee that an award will be made. Following review of all applicable information, the HRSA’s approving and business management officials will determine whether an award can be made, if special conditions are required, and what level of funding is appropriate.

Award decisions are discretionary and are not subject to appeal to any HRSA or HHS official or board.

Effective January 1, 2016, HRSA is required to review and consider any information about your organization that is in the [Federal Awardee Performance and Integrity Information System \(FAPIS\)](#). You may review and comment on any information about your organization that a federal awarding agency previously entered. HRSA will consider any of your comments, in addition to other information in [FAPIS](#) in making a judgment about your organization’s integrity, business ethics, and record of performance under federal awards when completing the review of risk posed by applicants as described in [45 CFR § 75.205 HHS Awarding Agency Review of Risk Posed by Applicants](#).

A determination that an applicant is not qualified will be reported by HRSA to FAPIS ([45 CFR § 75.212](#)).

### **4. Anticipated Announcement and Award Dates**

HRSA anticipates issuing/announcing awards prior to the start date of July 1, 2018.

## VI. Award Administration Information

### 1. Award Notices

HRSA will issue the Notice of Award prior to the start date of July 1, 2018. See Section 5.4 of HRSA's [SF-424 R&R Application Guide](#) for additional information.

### 2. Administrative and National Policy Requirements

See Section 2.2 of HRSA's [SF-424 R&R Application Guide](#).

### 3. Reporting

Award recipients must comply with Section 6 of HRSA's [SF-424 R&R Application Guide](#) and the following reporting and review activities:

- 1) **Performance Reports.** The recipient must submit a Performance Report to HRSA via the EHBs. All recipients are required to collect and report performance data so that HRSA can meet its obligations under the Government Performance and Results Modernization Act of 2010 (GPRA). The required performance measures for this program are outlined in the Project Narrative Section IV's Impact Sub-section (a). Further information will be provided in the award notice.

The annual performance report will address all academic year activities from July 1 to June 30, and will be due to HRSA on July 31, 2019.

Award recipients will be asked to report program-level data (e.g., number of people who received opioid abuse training and pain management training), demographic and other individual-level data on trainees, one-year post-graduation employment information, and information on the clinical training sites and the individuals trained at those sites. NAT performance measures can be viewed at

<https://bhw.hrsa.gov/sites/default/files/bhw/grants/performancemeasures/nat.pdf>.

- 2) **Final Report.** The award recipient is not required to submit a Final Report for this program, given that NAT is a one-year award and NAT awardees submit an annual performance report (described above).
- 3) **Federal Financial Report.** For the purpose of this grant program, the quarterly Federal Cash Transaction Report submitted to the Payment Management System (PMS) will be used to fulfill the financial reporting requirement.
- 4) **Integrity and Performance Reporting.** The Notice of Award will contain a provision for integrity and performance reporting in [FAPIS](#), as required in [45 CFR part 75](#) Appendix XII.

## VII. Agency Contacts

You may request additional information regarding business, administrative, or fiscal issues related to this NOFO by contacting:

John Gazdik  
Grants Management Specialist  
HRSA Division of Grants Management Operations, OFAM  
5600 Fishers Lane, Mailstop 10SWH03  
Rockville, MD 20857  
Telephone: (301) 443-6962  
Email: [JGazdik@HRSA.gov](mailto:JGazdik@HRSA.gov)

You may request additional information regarding overall program issues and/or technical assistance related to this NOFO by contacting:

Karen Delia Breeden, MPA / Michael McCalla, MHSA  
Project Officer's, Division of Nursing and Public Health  
Attn: Nurse Anesthetist Traineeship Program  
Bureau of Health Workforce, HRSA  
5600 Fishers Lane, 11N74B  
Rockville, MD 20857  
Telephone: (301) 443-5787 / (301) 443-0856  
Email: [KBreeden@HRSA.gov](mailto:KBreeden@HRSA.gov) / [MMcCalla@HRSA.gov](mailto:MMcCalla@HRSA.gov)

You may need assistance when working online to submit your application forms electronically. Always obtain a case number when calling for support. For assistance with submitting the application in Grants.gov, contact Grants.gov 24 hours a day, 7 days a week, excluding federal holidays at:

Grants.gov Contact Center  
Telephone: 1-800-518-4726 (International Callers, please dial 606-545-5035)  
Email: [support@grants.gov](mailto:support@grants.gov)  
Self-Service Knowledge Base: <https://grants-portal.psc.gov/Welcome.aspx?pt=Grants>

Successful applicants/recipients may need assistance when working online to submit information and reports electronically through HRSA's Electronic Handbooks (EHBs). For assistance with submitting information in HRSA's EHBs, contact the HRSA Contact Center, Monday-Friday, 8:00 a.m. to 8:00 p.m. ET, excluding federal holidays, at:

HRSA Contact Center  
Telephone: (877) 464-4772  
TTY: (877) 897-9910  
Web: <http://www.hrsa.gov/about/contact/ehbhelp.aspx>

## VIII. Other Information

### **Technical Assistance**

The following technical assistance webinar has been scheduled to help applicants understand, prepare, and submit an application for this notice of funding opportunity (NOFO). The webinar is scheduled for:

**Day and Date:** Wednesday, January 17, 2018  
**Time:** 1:15 p.m. Eastern Time  
**Adobe Connect Link:** [https://hrsa.connectsolutions.com/nurse\\_anesthetist\\_traineeship\\_ta/](https://hrsa.connectsolutions.com/nurse_anesthetist_traineeship_ta/)  
**Call-In Number:** 888-593-8430  
**Participant Code:** 3083287

The webinar will be recorded - replays are generally available one hour after the call ends.

**Playback Number:** 800-925-4166; toll 402-220-4167  
**Passcode:** 0075  
**End date:** March 17, 2018 at 11:59 p.m. (ET)

## IX. Tips for Writing a Strong Application

See Section 4.7 of HRSA's [SF-424 R&R Application Guide](#).

Frequently Asked Questions (FAQs) can be found on the program website, and are often updated during the application process.

In addition, a number of recorded webcasts have been developed with information that may assist you in preparing a competitive application. These webcasts can be accessed at <http://www.hrsa.gov/grants/apply/writestrong/>.

## APPENDIX

### LIST OF NAT ATTACHMENTS AND NAT PROGRAM SPECIFIC DATA FORMS

The following NAT Program Specific Data Forms are to be completed electronically via Grants.gov. The paper versions of the forms are presented in this NOFO for your reference.

Reference HRSA's [SF-424 R&R Application Guide](#) for instructions on the document submission process for Grants.gov.

#### **NAT Program Specific Data Forms and Instructions**

Table 1 - NAT: Enrollment, Traineeship Support, Graduate, Graduates Supported and Projected Data

Table 2 - NAT: Graduate Data – Rural, Underserved, or Public Health

**Table 1 - NAT: Enrollment, Traineeship Support, Graduates, Graduates Supported and Projected Data**

When completing the application electronically, ensure that you select the correct Current Fiscal Year prior to inputting any data. You must select the correct Current Fiscal Year (2018) as the dates will dynamically be displayed based on the fiscal year selection.

Complete Table 1 summarizing student enrollment, trainee/ student support, graduates, graduates supported and projected student enrollment. Instructions for completing Table 1 are below.

<b>Students</b>	Total # of Full- time Students Enrolled (As of 10/15/17)	Total # of Students Supported (07/01/16 - 06/30/17)	Total # of Graduates (07/01/16 - 06/30/17)	Total # of Graduates Supported (07/01/16 - 06/30/17)	Projected Students by 10/15/2018
<b># Master's Students</b>					
<b># Doctoral Students</b>					
<b>GRAND TOTAL</b>					

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## Instructions for Completing Table 1 - NAT:

### IMPORTANT NOTES:

- All applicants must complete this table.
- Do not make any changes to this table.
- When completing the application on-line, ensure that you select the correct Current Fiscal Year prior to inputting any data.
- Students **must not** be counted as both an Enrollee and a Graduate.
- **Enrollees** – Students that are enrolled in a Nurse Anesthetist Program and have not graduated or completed the program by 10/15/17.
- **Students Supported** - Students who received traineeship support from 07/01/16-06/30/17 and did not graduate, under "STUDENTS SUPPORTED BY TRAINEESHIPS."
- **Graduates** – Students who have successfully completed all educational requirements for the Nurse Anesthetist Program between 07/01/16-06/30/17.
- **Graduates Supported** - Students who received traineeship support from 07/01/16- 06/30/17 and graduated, under "TOTAL # OF GRADUATES."

- For “**Total # of Full-time Students Enrolled**”, enter the total number of NAT full-time students enrolled as of 10/15/2017.
- For “**Total # of Students Supported**”, enter the total number of NAT students who were enrolled as of 10/15/2017 and of those enrollees who received Nurse Anesthetist Traineeship support from 07/01/16-06/30/17. The “**Total # of Students Supported**” must be equal to or less than the “**Total Number of Full-time Students Enrolled**”.
- For “**Total # of Graduates**”, enter the total number of NAT graduates who completed degree requirements between 07/01/16-06/30/17. If this is a new program, enter “0” in the “Total # of Graduates” column.
- For “**Total # of Graduates Supported**”, enter the total number of NAT graduates who received NAT support and completed degree requirements between 07/01/16-06/20/17. If this is a new program, enter “0” in the “Total # of NAT Graduates” column. The “**Total # of Graduates Supported**” must be equal to or less than the “**Total Number of Graduates**”.
- For “**Total # of Projected Students**”, enter the total number of Master’s and/or Doctoral students projected to enroll by October 15, 2018.
- For “Grand Total”, the Grand Totals for each column will be automatically calculated by the electronic system.

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**Table 2 - NAT: Graduate Data - Rural, Underserved, or Public Health (7/01/16-6/30/17)**

Meeting the **Statutory Funding Preference (SFP)** is contingent on meeting the **Statutory Funding Preference High Rate** – reference section V.2

Meeting the **Special Consideration (SPC)** is contingent on meeting the **Special Consideration High Rate** – reference section V.2

Complete Table 2, as appropriate, providing data on the number of Nurse Anesthesia graduates (whether supported with NAT funds or not) who completed degree requirements between 7/1/16-6/30/17 and are employed at clinical practice sites substantially benefiting rural or underserved populations, or in State or local health departments. Instructions for completing Table 2 are below.

<b>Practice Settings</b>	<b>Number of Graduates</b>
Community Health Centers	
Migrant Health Centers	
Health Care for the Homeless Grantees	
National Health Service Corps Sites	
Indian Health Service Sites/Tribal Health Sites	
Federally Qualified Health Centers	
State or Local Health Departments	
Ambulatory Practice Sites Designated by State Governors	
Health Professional Shortage Areas (HPSAs)	
Rural Populations / Settings	
Underserved Populations / Settings	
1. Total Number of Graduates employed in these Settings (from 07/01/16 – 06/30/17)	
2. Total Number of Graduates (from 07/01/16 – 06/30/17)	
3. Percentage of Graduates Employed in these Settings (SFP) (Number 1 divided by Number 2)	
4. Percentage of Graduates Employed in HPSAs (SPC) (Total Number of HPSAs divided by Total Number of Graduates from 07/01/16-06/30/17)	

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## Instructions for completing Table 2 - NAT:

### IMPORTANT NOTES:

- All applicant institutions requesting the **Statutory Funding Preference (SFP)** must complete this table which will be used to determine if the applicant has met the **SFP**.
- All applicant institutions requesting the **Special Consideration (SPC)** must complete this table which will be used to determine if the applicant has met the **SPC**.
- Do not make any changes to this table.
- Although a graduate's practice site may qualify under more than one category, each individual graduate should be reported only once.
- Data on this table should reflect only the number of Nurse Anesthetist graduates who completed degree requirements between 07/01/2016 and 06/30/2017.

- **Number of Graduates.** Enter the total number of "**Nurse Anesthetist**" graduates (whether supported with NAT funds or not) employed in each of the "**Practice Settings**" for each applicable row.
- **Item 1.** Enter the cumulative "**Total Number of Graduates Employed in these Settings**" from 07/01/2016 – 06/30/2017.
- **Item 2.** Enter the "**Total Number of Graduates**" completing degree requirements between 07/01/2016 and 06/30/2017.
- **Item 3. Statutory Funding Preference (SFP).** The "**Percentage of Graduates Employed in these Settings**" is calculated by dividing the Item 1 "Total Number of Graduates employed in these Settings from 07/01/16-06/30/17" by Item 2 "Total Number of Graduates from 07/01/16-06/30/17". This percentage will be used to determine if the applicant has met the SFP and it is automatically computed by the electronic system.
- **Item 4. Special Consideration (SPC).** The "**Percentage of Graduates employed in HPSAs**" is calculated by dividing the "Number of Graduates from the Health Professional Shortage Areas" [HPSAs] row under the Practice Settings by Item 2 "Total Number of Graduates from 07/01/16-06/30/17". This percentage will be used to determine if the applicant has met the SPC and it is automatically calculated by the electronic system.

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